

## LOS OSOS GROUNDWATER BASIN, BASIN MANAGEMENT COMMITTEE

### NOTICE OF MEETING

**NOTICE IS HEREBY GIVEN** that the Los Osos Groundwater Basin, Basin Management Committee Board of Directors will hold a **Special Board Meeting** at **2:00 P.M.** on **November 12, 2025** at the **Los Osos Community Services District Boardroom**, located at 2122 9th Street, Suite 106, Los Osos, CA 93402 Members of the public may participate in this meeting in person or via teleconference and/or electronically.

For quick access, go to <https://us04web.zoom.us/j/778762508>

(This link will help connect both your browser and telephone to the call)

**If not using a computer**, dial 1 (669) 900-6833 or 1 (346) 248-779 and enter **778 762 508**

All persons desiring to speak during any Public Comment can submit a comment by:

- Email at danheimel@ConfluenceES.com by 5:00 PM on the day prior to the Committee meeting.
- Teleconference by phone at 1 (669) 900-6833 and enter **778 762 508**
- Teleconference by phone at 1 (346) 248-7799 and enter **778 762 508**
- Teleconference meeting at <https://us04web.zoom.us/j/778762508>
- Mail by 5:00 PM on the day prior to the Committee meeting to:

Attn: Dan HeimeI (Basin Management Committee)  
2122 9th St.  
Suite 110  
Los Osos, CA 93402

**Los Osos Basin Management Committee Website:** Go to <https://www.losososbmc.org/> to view agendas, agenda packets, meeting recordings, important documents, and BMC news. Click "join our mailing list" in the lower right-hand corner of the page to receive email updates and meeting notifications.

*Directors: Agenda items are numbered for identification purposes only and may not necessarily be considered in numerical order.*

*NOTE: The Basin Management Committee reserves the right to limit each speaker to three (3) minutes per subject or topic. In compliance with the Americans with Disabilities Act, all possible accommodations will be made for individuals with disabilities, so they may participate in the meeting. Persons who require accommodation for any audio, visual or other disability in order to participate in the meeting of the BMC are encouraged to request such accommodation 48 hours in advance of the meeting from Dan HeimeI at danheimel@ConfluenceES.com.*

### BASIN MANAGEMENT COMMITTEE BOARD OF DIRECTORS AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. BOARD MEMBER COMMENTS**

Board members may make brief comments, provide project status updates, or communicate with other directors, staff, or the public regarding non-agenda topics.

**5. SPECIAL PRESENTATION**

- a. None

**6. CONSENT AGENDA**

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted and may be approved in their entirety by one motion. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Consent items generally require no discussion. However, any Director may request that any item be withdrawn from the Consent Agenda and moved to the "Action Items" portion of the Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

- a. **2025 Financial Reports**
- b. **Approval of proposed reserve fund use**
- c. **Approval of Minutes from the October 15, 2025 BMC Meeting**

**7. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

The Basin Management Committee will consider public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Basin Management Committee. The Basin Management Committee cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. The presiding Chair shall limit public comments to three minutes.

**8. LOS OSOS BASIN UPDATE REPORT**

**9. ACTION ITEMS**

- a. **Final Draft Los Osos Water Recycling Funding Program (WRFP) Study Supply Alternatives Analysis**

Recommendation: Receive and comment on the Final Draft Los Osos Water Recycling Funding Program (WRFP) Study and authorize submittal of the Final WRFP Study to the State Water Resources Control Board (SWRCB) with changes to address comments received from SWRCB and BMC.

- b. **Calendar Year 2026 Budget and Consultant Services Proposals**

Recommendation: Receive the proposed Calendar Year 2026 BMC Budget and consultant services proposals and consider for approval or provide alternate direction to Staff.

**10. ADJOURNMENT**

**TO: Los Osos Basin Management Committee**

**FROM: Daniel Heimel, Executive Director**

**DATE: November 12, 2025**

**SUBJECT: Item 6 – Consent Agenda**

## Recommendations

- a. BMC Staff recommends that the BMC review and consider approval of Financial Reports or provide alternate direction to Staff.
- b. BMC Staff recommends that the BMC consider approval of utilizing reserves to allocate \$17,370 to Budget Item 1: BMC Administration and Facilitation, \$7,250 to Budget Item 5: Technical Support Services, and \$16,500 for WRF Study related services.
- c. BMC Staff recommends that the BMC review and consider approval of Meeting Minutes or provide alternate direction to Staff.

## Discussion

BMC Staff prepared summary Financial Reports and Meeting Minutes from previous BMC Meetings for the BMC's review and approval consideration (see Attachments). BMC Staff have also prepared a summary of the recommended reserve funds allocation for Budget Item 1: BMC Administration and Facilitation and Budget Item 5: Technical Support Services.

### Financial Reports Highlights:

- The Cost Summary (Attachment 1) and Statement of Revenues and Expenditures (Attachment 3) reflect the use of contingency/reserve funds for Budget Items 4 and 5 as approved at the October 15, 2025 BMC Meeting.

### Budget Item 1: BMC Administration and Facilitation

The completion of the Transient Model and adoption of a new Sustainable Yield among progress on many other BMC projects this year has required a higher level of effort for coordination at Staff level and for preparation of meeting materials and deliverables. The CY 2025 budget for BMC Admin and Facilitation has been expended, with the current budget at \$0. The invoice for September services exceeded the budget by \$3,486 and was approved by the Board at the [October BMC meeting](#). The cost for October services is \$17,370. There is anticipated to be additional expenses throughout November and December for BMC Administration and Facilitation, which will also be brought to the Board for approval consideration prior to processing for payment.

### Budget Item 5: Technical Support Services

Cleath-Harris Geologists (CHG) prepared a 50-Year Sustainable Yield Estimate and associated draft technical memorandum ([Sustainable Yield 2026 Baseline Scenario Results for the Los Osos Basin](#)). This memorandum and sustainable yield estimate was presented at the [October 15, 2025 BMC Meeting](#). The costs for these services is \$7,250. The current budget for Technical Support Services is \$0.

### WRFP Study Services

The budget of \$400,000 for the Water Recycling Funding Program (WRFP) Study has been entirely expended. CHG completed the following additional work:

- Re-ran the Sustainable Yield scenario and all management alternative scenarios with Transient Model and revised the associated Technical Memorandum
- Incorporated changes in sustainable yield methodology and purveyor well operations based on direction from the BMC directors and purveyor staff

The Los Osos Community Services District (LOCSO) has a contract with CHG for these services. The LOCSO pays invoices received from CHG and then the BMC reimburses the LOCSO. If the \$16,500 is approved for payment, the same procedures will be followed.

Budget Item	Month of Services	Cost	Status	Description of Services
Budget Item 1: BMC Administration and Facilitation	Oct-25	\$17,370	Unapproved	Admin and Facilitation
Budget Item 5: Technical Support Services	Sept-25	\$7,250	Unapproved	Preparation of the 50-year sustainable yield estimate and draft technical memorandum
WRFP Study Services	Sept/Oct-25	\$16,500	Unapproved	SY scenarios and purveyor well operations
Total:		\$41,120		

The BMC has utilized contingency previously for Technical Support Services, WRFP Peer Review Services, Legal Counsel Services, and BMC Admin and Facilitation Services, thus \$0 is remaining of the original \$16,254 in contingency and \$64,739 is remaining of the original \$70,406 in Reserves.

BMC Staff recommends the Board approve of utilizing \$41,120 in reserves to cover the above expenses. This will result in a remaining contingency of \$0 and a remaining reserve fund of \$23,619. See proposed use on the second page of Attachment 1.

## Attachments

1. Cost Summary (January 2025 to Current Date for Calendar Year 2025 Budget)
2. Invoice Register for Los Osos BMC for Calendar Year 2025

3. Monthly Financial Documents (Statement of Revenues and Expenditures, Balance Sheet, Reconcile Cash Accounts, and Warrant Register)
4. Minutes from the October 15, 2025 BMC Meeting

**Attachment 1: Cost Summary (January 2025 to Current Date) for Calendar Year 2025 Budget**

Item	Description	Budget Amount	Approved Contingency Allocation	Updated Allocated Budget Amount	Costs Incurred	Percent Incurred	Remaining Budget
1	BMC Administration and Facilitation	\$93,000	\$3,486	\$96,486	\$113,856.25	118.0%	-\$17,370
2	BMC Website Hosting	\$2,280		\$2,280	\$1,920.00	84.2%	\$360
3	BMC Accounting Services	\$6,300		\$6,300	\$2,652.99	42.1%	\$3,647
4	BMC Legal Counsel	\$5,000	\$2,308	\$7,308	\$7,308.00	100.0%	\$0
5	Technical Support Services	\$15,000	\$5,960	\$20,960	\$28,210.00	134.6%	-\$7,250.00
6	2025 Groundwater Monitoring	\$67,000		\$67,000	\$38,497.15	57.5%	\$28,503
7	2024 Annual Report	\$71,500		\$71,500	\$66,990.00	93.7%	\$4,510
8	WRFPP Study Peer Review - Year 2	\$15,000	\$10,167	\$25,167	\$25,098.75	99.7%	\$68
9	Groundwater Monitoring Program Improvements	\$50,000		\$50,000	\$8,481.13	17.0%	\$41,519
10	Los Osos Geophysics Interpretation	\$0		\$0	\$0.00	0.0%	\$0
	Subtotal	\$325,080		\$347,001	\$293,014	84.4%	\$53,987
	5% Contingency	\$16,254	-\$16,254	\$0			\$0
	<b>Total</b>	<b>\$341,334</b>			<b>\$293,014</b>	<b>85.8%</b>	<b>\$48,320</b>
	2024 Budget (held for LA14/16 costs)	\$45,000		\$45,000	\$38,977	86.6%	\$6,023
	Reserve funds (leftover 2024 funds)	\$70,406	-\$5,667	\$64,739			\$64,739
						<b>Total Funding</b>	<b>\$119,082</b>
	LOCS (38%)	\$129,707					
	GSWC (38%)	\$129,707					
	County of SLO/SLOCFC&WCD (20%)	\$68,267					
	S&T Mutual (4%)	\$13,653					

**PROPOSED Attachment 1: Cost Summary (January 2025 to Current Date) for Calendar Year 2025 Budget**

Item	Description	Budget Amount	Approved Contingency Allocation	PROPOSED RESERVES USE	Updated Allocated Budget Amount	Costs Incurred	Percent Incurred	Remaining Budget
1	BMC Administration and Facilitation	\$93,000	\$3,486	\$17,370	\$113,856	\$113,856.25	100.0%	\$0
2	BMC Website Hosting	\$2,280			\$2,280	\$1,920.00	84.2%	\$360
3	BMC Accounting Services	\$6,300			\$6,300	\$2,652.99	42.1%	\$3,647
4	BMC Legal Counsel	\$5,000	\$2,308		\$7,308	\$7,308.00	100.0%	\$0
5	Technical Support Services	\$15,000	\$5,960	\$7,250	\$28,210	\$28,210.00	100.0%	\$0.00
6	2025 Groundwater Monitoring	\$67,000			\$67,000	\$38,497.15	57.5%	\$28,503
7	2024 Annual Report	\$71,500			\$71,500	\$66,990.00	93.7%	\$4,510
8	WRFP Study Peer Review - Year 2	\$15,000	\$10,167		\$25,167	\$25,098.75	99.7%	\$68
9	Groundwater Monitoring Program Improvements	\$50,000			\$50,000	\$8,481.13	17.0%	\$41,519
10	Los Osos Geophysics Interpretation	\$0			\$0	\$0.00	0.0%	\$0
	<b>WRFP Study Contract Exceedance</b>			<b>\$16,500</b>				
	Subtotal	\$325,080			\$371,621	\$293,014	78.8%	\$78,607
	5% Contingency	\$16,254	-\$16,254		\$0			\$0
	<b>Total</b>	<b>\$341,334</b>				<b>\$293,014</b>	<b>85.8%</b>	<b>\$48,320</b>
	2024 Budget (held for LA14/16 costs)	\$45,000			\$45,000	\$38,977	86.6%	\$6,023
	Reserve funds (leftover 2024 funds)	\$70,406	-\$5,667		\$64,739			\$64,739
				<b>-\$41,120</b>	<b>\$23,619</b>		<b>Remaining Reserves:</b>	<b>\$23,619</b>
							<b>Total Funding</b>	<b>\$119,082</b>
	LOCSD (38%)	\$129,707						
	GSWC (38%)	\$129,707						
	County of SLO/SLOCFC&WCD (20%)	\$68,267						
	S&T Mutual (4%)	\$13,653						

**Attachment 2: Invoice Register for Los Osos BMC for Calendar Year 2025**

Vendor	Invoice No.	Amount	Month of Service	Description	Budget Item	Date Executive Director Approved	Date BMC Chairperson Approved	Date BMC Approved
CHG	20241206	\$4,290.00	Dec-24	2024 Annual Report	7	Jan-25		
CHG	20250114	\$9,460.00	Jan-25	2024 Annual Report	7	Feb-25		
Robert Stilts CPA	2025-1	\$465.49	Dec-Jan 2025	BMC Accounting Services	3	Feb-25		
ConfluenceES	1236	\$8,137.50	Jan-25	BMC Adminstration and Facilitation	1		Mar-25	
Streamline	9877A921-0003	\$1,920.00	Mar-25	BMC Website Hosting	2	Mar-25		
Robert Stilts CPA	2025-2	\$218.75	Feb-25	BMC Accounting Services	3	Mar-25		
CHG	20250210	\$13,042.50	Feb-25	2024 Annual Report	7	Mar-25		
GHG	20250211	\$975.00	Feb-25	Technical Support Services	5	Mar-25		
ConfluenceES	1245	\$9,187.50	Feb-25	BMC Adminstration and Facilitation	1		Mar-25	
RWG	252345	\$2,520.00	Feb-25	BMC Legal Counsel	4	Apr-25		
Robert Stilts CPA	2025-3	\$350.00	Mar-25	BMC Accounting Services	3	Apr-25		
CHG	20250308	\$30,677.50	Mar-25	2024 Annual Report	7	May-25		
CHG	20250309	\$195.00	Mar-25	Technical Support Services	5	May-25		
CHG	20250310	\$3,670.00	Mar-25	2025 Groundwater Monitoring	6	May-25		
GSI	02136.001-4	\$2,810.00	Mar-25	WRFP Study Peer Review - Year 2	8	May-25		
ConfluenceES	1254	\$7,275.00	Mar-25	BMC Adminstration and Facilitation	1		May-25	
RWG	252805	\$684.00	Mar-25	BMC Legal Counsel	4	May-25		
RWG	253030	\$324.00	Apr-25	BMC Legal Counsel	4	May-25		
Stilts	2024-4	\$175.00	Apr-25	BMC Accounting Services	3	May-25		
GSI	2136.001	\$480.00	Feb-25	WRFP Study Peer Review - Year 2	8	May-25		
GSI	02136.001 - 5	\$13,772.50	Apr-25	WRFP Study Peer Review - Year 2	8	May-25		Jul-25
ConfluenceES	1256	\$11,306.25	Apr-25	BMC Adminstration and Facilitation	1		Jun-25	
Stilts	2025-5	\$306.25	May-25	BMC Accounting Services	3	Jul-25		
ConfluenceES	1284	\$9,656.25	May-25	BMC Adminstration and Facilitation	1		Jul-25	
CHG	20250513	\$1,845.00	May-25	2024 Annual Report	7	Jul-25		
CHG	20250514	\$1,560.00	May-25	Technical Support Services	5	Jul-25		
CHG	20250515	\$3,353.00	May-25	2025 Groundwater Monitoring	6	Jul-25		
RWG	253700	\$72.00	May-25	BMC Legal Counsel	4	Jul-25		
Stilts	2025-6	\$218.75	Jun-25	BMC Accounting Services	3	Jul-25		
CHG	20250410	\$7,675.00	Apr-25	2024 Annual Report	7	Jul-25		
CHG	20250411	\$3,770.00	Apr-25	Technical Support Services	5			Jul-25
CHG	20250412	\$25,393.65	Apr-25	2025 Groundwater Monitoring	6	Jul-25		
CHG	20250606	\$885.50	Jun-25	2025 Groundwater Monitoring	6	Jul-25		
CHG	20250605	\$10,250.00	Jun-25	Technical Support Services	5			Jul-25
GSI	02136.001-7	\$8,036.25	Jun-25	WRFP Study Peer Review - Year 2	8			Jul-25
CHG	20250608	\$4,245.05	Jun-25	Groundwater Monitoring Program Improvement	9	Jul-25		
RWG	254285	\$72.00	Jun-25	BMC Legal Counsel	4	Jul-25		

Stilts	2025-7	\$568.75	Jul-25	BMC Accounting Services	3	Aug-25		
ConfluenceES	1297	\$9,393.75	Jun-25	BMC Administration and Facilitation	1		Aug-25	
CHG	20250709	\$3,410.00	Jul-25	Technical Support Services	5			Aug-25
CHG	20250711	\$2,756.08	Jul-25	Groundwater Monitoring Program Improvement	9	Aug-25		
ConfluenceES	1307	\$11,718.75	Jul-25	BMC Administration and Facilitation	1		Aug-25	
Stilts	2025-8	\$175.00	Aug-25	BMC Accounting Services	3	Sep-25		
CHG	20250812	\$ 800.00	Aug-25	Technical Support Services	5			Oct-25
CSD/CHG	20250814	\$ 1,480.00	Aug-25	Groundwater Monitoring Program Improvement	9	Sep-25		
ConfluenceES	1316	\$ 13,140.00	Aug-25	BMC Administration and Facilitation	1		Sep-25	
RWG	255170	\$ 72.00	Aug-25	BMC Legal Counsel	4			
RWG	254934	\$ 3,564.00	Jul-25	BMC Legal Counsel	4			Oct-25
Stilts	2025-9	\$ 175.00	Sep-25	BMC Accounting Services	3	Oct-25		
ConfluenceES	1323	\$ 16,671.25	Sep-25	BMC Administration and Facilitation	1			
CHG	20250913	\$ 5,195.00	Sep-25	2025 Groundwater Monitoring	6	Oct-25		
CHG	20250912	\$ 7,250.00	Sep-25	Technical Support Services	5			
ConfluenceES	1344	\$ 17,370.00	Oct-25	BMC Administration and Facilitation	1			
CHG		\$16,500	Oct-25	WRFP Study	-			
	<b>2025 Total</b>	<b>\$293,014.27</b>						<b>To be approved</b>

LOCS/CHG	N/A	\$38,636.56	Mar-25	CY24 Groundwater Monitoring Program Improvements, paid from 2024 budget	-	May-25		
CHG	20250709	\$340.00	Jul-25	CY24 Groundwater Monitoring Program Improvements, paid from 2024 budget	-	Aug-25		
	<b>Total</b>	<b>\$38,976.56</b>						

**Los Osos Basin Management Committee**

Statement of Revenues and Expenditures

100 - BMC

From 10/1/2025 Through 10/31/2025

	Current Period Actual	Current Year Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original	
<b>Operating Revenue</b>						
<b>Contributions</b>						
4010	LOCS	0.00	129,707.00	129,707.00	0.00	0.00%
4020	GSWC	0.00	129,707.00	129,707.00	0.00	0.00%
4030	County of SLO	0.00	68,267.00	68,267.00	0.00	0.00%
4040	S&T Mutual Water Co.	0.00	13,653.00	13,653.00	0.00	0.00%
	Total Contributions	0.00	341,334.00	341,334.00	0.00	0.00%
	Total Operating Revenue	0.00	341,334.00	341,334.00	0.00	0.00%
	<b>Total Revenue</b>	<b>0.00</b>	<b>341,334.00</b>	<b>341,334.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expenditures</b>						
<b>Program Expenses</b>						
5010	Administration and Facilitation	0.00	96,486.25	96,486.25	0.00	0.00%
5020	Website Hosting	0.00	1,920.00	2,280.00	360.00	15.79%
5030	Accounting Services	0.00	2,611.74	6,300.00	3,688.26	58.54%
5040	Legal Counsel	0.00	7,308.00	7,308.00	0.00	0.00%
5060	Technical Support Services	0.00	20,960.00	20,960.00	0.00	0.00%
5070	Groundwater Monitoring	0.00	38,497.15	67,000.00	28,502.85	42.54%
5080	Annual Report	0.00	66,990.00	71,500.00	4,510.00	6.31%
5090	WRFPP Study Peer Review	0.00	25,098.75	25,167.00	68.25	0.27%
6000	Groundwater Monitoring Program Improvements	0.00	8,481.13	50,000.00	41,518.87	83.04%
6010	2024 LA 16 & 14 Modification	0.00	38,976.56	45,000.00	6,023.44	13.39%
	Total Program Expenses	0.00	307,329.58	392,001.25	84,671.67	21.60%
	Total Expenditures	0.00	307,329.58	392,001.25	84,671.67	21.60%
	<b>Net Revenue Over Expenditures</b>	<b>0.00</b>	<b>34,004.42</b>	<b>(50,667.25)</b>	<b>84,671.67</b>	<b>(167.11)%</b>

**Los Osos Basin Management Committee**

Balance Sheet  
As of 10/31/2025

		<u>Current Period Balance</u>
Assets		
Current Assets		
Cash & Cash Equivalents		
General Checking Account	1012	<u>299,363.82</u>
Total Cash & Cash Equivalents		<u>299,363.82</u>
Total Current Assets		<u>299,363.82</u>
Total Assets		<u><u>299,363.82</u></u>
Liabilities		
Short-term Liabilities		
Accounts Payable		
Vendor Payable (Control Account)	2000	<u>0.00</u>
Total Accounts Payable		<u>0.00</u>
Total Short-term Liabilities		<u>0.00</u>
Total Liabilities		<u>0.00</u>
Net Assets		
Current YTD Net Income		
REVENUES		341,334.00
EXPENDITURES		(307,329.58)
EQUITY		
Fund Balance	3200	<u>115,359.40</u>
Total EQUITY		<u>115,359.40</u>
Total Current YTD Net Income		<u>149,363.82</u>
Total Net Assets		<u>149,363.82</u>
Total Liabilities and Net Assets		<u><u>149,363.82</u></u>

**Los Osos Basin Management Committee  
Reconcile Cash Accounts**

**Summary**

**Cash Account: 1012 General Checking Account**  
**Reconciliation ID: Bank Account Reconciliaiton 10312025**  
**Reconciliation Date: 10/31/2025**  
**Status: Locked**

Bank Balance	321,405.07
Less Outstanding Checks/Vouchers	22,041.25
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	299,363.82
Balance Per Books	<u>299,363.82</u>
Unreconciled Difference	<u><u>0.00</u></u>

**Click the Next Page toolbar button to view details.**

**Los Osos Basin Management Committee  
Reconcile Cash Accounts**

**Detail**

**Cash Account: 1012 General Checking Account**  
**Reconciliation ID: Bank Account Reconciliaiton 10312025**  
**Reconciliation Date: 10/31/2025**  
**Status: Locked**

**Outstanding Checks/Vouchers**

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
73	10/17/2025	System Generated Check/Voucher	16,671.25	CONFLUENCE ENGINEERING SOLUTIONS, INC.
74	10/17/2025	System Generated Check/Voucher	5,195.00	CLEATH-HARRIS GEOLOGISTS, INC.
76	10/17/2025	System Generated Check/Voucher	175.00	Robert Stilts, CPA
Outstanding Checks/Vouchers			22,041.25	

**Los Osos Basin Management Committee  
Reconcile Cash Accounts**

**Detail**

**Cash Account: 1012 General Checking Account**  
**Reconciliation ID: Bank Account Reconciliaiton 10312025**  
**Reconciliation Date: 10/31/2025**  
**Status: Locked**

**Cleared Checks/Vouchers**

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
66	9/9/2025	System Generated Check/Voucher	11,718.75	CONFLUENCE ENGINEERING SOLUTIONS, INC.
68	9/9/2025	System Generated Check/Voucher	175.00	Robert Stilts, CPA
69	10/7/2025	System Generated Check/Voucher	13,140.00	CONFLUENCE ENGINEERING SOLUTIONS, INC.
70	10/7/2025	System Generated Check/Voucher	800.00	CLEATH-HARRIS GEOLOGISTS, INC.
71	10/7/2025	System Generated Check/Voucher	1,480.00	Los Osos CSD
72	10/7/2025	System Generated Check/Voucher	3,564.00	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION
75	10/17/2025	System Generated Check/Voucher	72.00	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION
Cleared Checks/Vouchers			30,949.75	

**Los Osos Basin Management Committee**

Check/Voucher Register - Warrant Register

1012 - General Checking Account

From 1/1/2025 Through 12/31/2025

Check Number	Vendor Name	Transaction Description	Document Date	Check Amount
0031			1/13/2025	0.00
0032			1/13/2025	0.00
31	CONFLUENCE ENGINEERING SOLUTIONS, INC.	10/1/24-10/31/24 Executive Director Services	1/13/2025	9,566.25
32	CLEATH-HARRIS GEOLOGISTS, INC.	10/1/24-10/31/24 2024 Groundwater Monitoring	1/13/2025	27,367.26
33	Robert Stilts, CPA	10/1/24-10/31/24 Accounting Services	1/13/2025	131.25
34	CONFLUENCE ENGINEERING SOLUTIONS, INC.	11/1/24-11/30/24 Executive Director Services	1/22/2025	8,487.50
	CONFLUENCE ENGINEERING SOLUTIONS, INC.	12/1/24-12/31/24 Executive Director Services	1/22/2025	4,057.50
35	CLEATH-HARRIS GEOLOGISTS, INC.	11/1/24-11/30/24 2024 Groundwater Monitoring	1/22/2025	2,905.20
	CLEATH-HARRIS GEOLOGISTS, INC.	12/1/24-12/31/24 2024 Annual Report	1/22/2025	4,290.00
36	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	11/1/24-11/30/24 General Legal Counsel	1/22/2025	324.00
	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	12/1/24-12/31/24 General Legal Counsel	1/22/2025	828.00
37	Robert Stilts, CPA	11/1/24-11/30/24 Accounting Services	1/22/2025	218.75
38	CONFLUENCE ENGINEERING SOLUTIONS, INC.	1/1/25-1/31/25 Executive Director Services	3/11/2025	8,137.50
39	CLEATH-HARRIS GEOLOGISTS, INC.	1/1/25-1/31/25 2024 Annual Report	3/11/2025	9,460.00
40	Robert Stilts, CPA	12/1/24-1/31/25 Accounting Services	3/11/2025	465.49
41	CONFLUENCE ENGINEERING SOLUTIONS, INC.	2/1/25-2/28/25 Executive Director Services	3/18/2025	9,187.50
42	CLEATH-HARRIS GEOLOGISTS, INC.	2/1/25-2/28/25 2024 Annual Report	3/18/2025	13,042.50
	CLEATH-HARRIS GEOLOGISTS, INC.	2/1/25-2/28/25 Technical Support Services	3/18/2025	975.00
43	Robert Stilts, CPA	2/1/25-2/28/25 Accounting Services	3/18/2025	218.75
44	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	2/1/25-2/28/25 General Legal Counsel	4/9/2025	2,520.00
45	Robert Stilts, CPA	3/1/25-3/31/25 Accounting Services	4/9/2025	350.00
46	CONFLUENCE ENGINEERING SOLUTIONS, INC.	3/1/25-3/31/25 Executive Director Services	5/15/2025	7,275.00
47	CLEATH-HARRIS GEOLOGISTS, INC.	3/1/25-3/31/25 2024 Annual Report	5/15/2025	30,677.50
	CLEATH-HARRIS GEOLOGISTS, INC.	3/1/25-3/31/25 2025 Groundwater Monitoring	5/15/2025	3,670.00
	CLEATH-HARRIS GEOLOGISTS, INC.	3/1/25-3/31/25 Technical Support Services	5/15/2025	195.00
48	GSI Water Solutions, Inc.	3/1/25-3/31/25 WRFP Study Peer Review - Year 2	5/15/2025	2,810.00

**Los Osos Basin Management Committee**

Check/Voucher Register - Warrant Register

1012 - General Checking Account

From 1/1/2025 Through 12/31/2025

Check Number	Vendor Name	Transaction Description	Document Date	Check Amount
49	Los Osos CSD	LA 14 & LA 16 Groundwater Monitoring Well Project	5/15/2025	38,636.56
50	CONFLUENCE ENGINEERING SOLUTIONS, INC.	4/1/25-4/30/25 Executive Director Services	6/10/2025	11,306.25
51	GSI Water Solutions, Inc.	4/1/25-4/30/25 WRFP Study Peer Review - Year 2	6/10/2025	13,772.50
52	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	3/1/25-3/31/25 General Legal Counsel	6/10/2025	684.00
	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	4/1/25-4/30/25 General Legal Counsel	6/10/2025	324.00
53	Robert Stilts, CPA	4/1/25-4/30/25 Accounting Services	6/10/2025	175.00
54	GSI Water Solutions, Inc.	2/1/25-2/28/25 WRFP Study Peer Review - Year 2	6/10/2025	480.00
55	CONFLUENCE ENGINEERING SOLUTIONS, INC.	5/1/25-5/31/25 Executive Director Services	7/8/2025	9,656.25
56	CLEATH-HARRIS GEOLOGISTS, INC.	5/1/25-5/31/25 2024 Annual Report	7/8/2025	1,845.00
	CLEATH-HARRIS GEOLOGISTS, INC.	5/1/25-5/31/25 2025 Groundwater Monitoring	7/8/2025	3,353.00
	CLEATH-HARRIS GEOLOGISTS, INC.	5/1/25-5/31/25 Technical Support Services	7/8/2025	1,560.00
57	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	5/1/25-5/31/25 General Legal Counsel	7/8/2025	72.00
58	Robert Stilts, CPA	5/1/25-5/31/25 Accounting Services	7/8/2025	306.25
59	CLEATH-HARRIS GEOLOGISTS, INC.	4/1/25-4/30/25 2024 Annual Report	7/25/2025	7,675.00
	CLEATH-HARRIS GEOLOGISTS, INC.	4/1/25-4/30/25 2025 Groundwater Monitoring	7/25/2025	25,393.65
	CLEATH-HARRIS GEOLOGISTS, INC.	4/1/25-4/30/25 Technical Support Services	7/25/2025	3,770.00
	CLEATH-HARRIS GEOLOGISTS, INC.	6/1/25-6/30/25 2025 Groundwater Monitoring	7/25/2025	885.50
	CLEATH-HARRIS GEOLOGISTS, INC.	6/1/25-6/30/25 Groundwater Monitoring Program Improvements	7/25/2025	4,245.05
	CLEATH-HARRIS GEOLOGISTS, INC.	6/1/25-6/30/25 Technical Support Services	7/25/2025	10,250.00
60	GSI Water Solutions, Inc.	6/1/25-6/30/25 WRFP Study Peer Review - Year 2	7/25/2025	8,036.25
61	Robert Stilts, CPA	6/1/25-6/30/25 Accounting Services	7/25/2025	218.75
62	CONFLUENCE ENGINEERING SOLUTIONS, INC.	6/1/25-6/30/25 Executive Director Services	8/18/2025	9,393.75
63	CLEATH-HARRIS GEOLOGISTS, INC.	7/1/25-7/31/25 Groundwater Monitoring Program Improvements	8/18/2025	2,756.08
64	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	6/1/25-6/30/25 General Legal Counsel	8/18/2025	72.00
65	Robert Stilts, CPA	7/1/25-7/31/25 Accounting Services	8/18/2025	568.75

**Los Osos Basin Management Committee**

Check/Voucher Register - Warrant Register

1012 - General Checking Account

From 1/1/2025 Through 12/31/2025

<u>Check Number</u>	<u>Vendor Name</u>	<u>Transaction Description</u>	<u>Document Date</u>	<u>Check Amount</u>
66	CONFLUENCE ENGINEERING SOLUTIONS, INC.	7/1/25-7/31/25 Executive Director Services	9/9/2025	11,718.75
67	CLEATH-HARRIS GEOLOGISTS, INC.	7/1/25-7/31/25 Technical Support Services	9/9/2025	3,750.00
68	Robert Stilts, CPA	8/1/25-8/31/25 Accounting Services	9/9/2025	175.00
69	CONFLUENCE ENGINEERING SOLUTIONS, INC.	8/1/25-8/31/25 Executive Director Services	10/7/2025	13,140.00
70	CLEATH-HARRIS GEOLOGISTS, INC.	8/1/25-8/31/25 Technical Support Services	10/7/2025	800.00
71	Los Osos CSD	8/1/25-8/31/25 Groundwater Monitoring Program Improvements	10/7/2025	1,480.00
72	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	7/1/25-7/31/25 General Legal Counsel	10/7/2025	3,564.00
73	CONFLUENCE ENGINEERING SOLUTIONS, INC.	9/1/25-9/30/25 Executive Director Services	10/17/2025	16,671.25
74	CLEATH-HARRIS GEOLOGISTS, INC.	9/1/25-9/30/25 2025 Groundwater Monitoring	10/17/2025	5,195.00
75	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	8/1/25-8/31/25 General Legal Counsel	10/17/2025	72.00
76	Robert Stilts, CPA	9/1/25-9/30/25 Accounting Services	10/17/2025	175.00
ACH_Strmlne3.5...	STREAMLINE SOFTWARE, INC.	2/1/2025-2/1/2026 Streamline Flex Website Hosting	3/5/2025	1,920.00
Report Total				<u>361,256.54</u>

**BASIN MANAGEMENT COMMITTEE BOARD OF DIRECTORS**

**Agenda Item 6c: Minutes of the Regular Meeting of October 15, 2025**

The following is a summary of the actions taken at the Basin Management Committee Board of Directors Meeting.  
The official record for the meeting is the recording that can be found at:

<https://www.losososbmc.org/>

Agenda Item	Discussion or Action
<b>1. Call to Order</b>	Chair Zimmer called the meeting to order at approximately 1:30 PM ( <a href="#">00:00:01</a> ).
<b>2. Roll Call</b>	Daniel Heimel, Executive Director, called roll to begin the meeting. Director Zimmer, Director Cesena, Director Gibson, and Director Reinke were present ( <a href="#">00:00:15</a> ).
<b>3. Pledge of Allegiance</b>	<b>Pledge of Allegiance</b> ( <a href="#">00:00:30</a> )
<b>4. Board Member Comments</b>	<b>Board Discussion</b> ( <a href="#">00:00:55</a> )  <b>Public Comment</b> None
<b>4. Special Presentation</b>	
<b>None</b>	<b>None</b> ( <a href="#">00:01:10</a> )
<b>6. Consent Agenda</b>	<b>Approval of Minutes from October 2, 2025 Special BMC Meeting and 2025 Financial Reports</b> ( <a href="#">00:01:15</a> )
<b>6a. 2025 Financial Reports</b>	<b>Recommendation:</b> BMC Staff recommends: <ol style="list-style-type: none"> <li>a. The Board review and consider approval of Financial Reports or provide alternate direction to Staff.</li> <li>b. The Board consider approval of utilizing reserves to allocate \$3,486 to Budget Item 1: BMC Administration and Facilitation and \$72 to Budget Item 4: BMC Legal Counsel Services.</li> <li>c. The Board review and consider approval of Meeting Minutes or provide alternate direction to Staff.</li> </ol>
<b>6b. Approval of proposed contingency/reserve fund use</b>	
<b>6c. Approval of Minutes from October 2, 2025 Special BMC Meeting</b>	
	<b>Public Comment</b> ( <a href="#">00:04:07</a> ) Jeff Edwards  <b>Board Action on Consent Agenda</b> ( <a href="#">00:06:26</a> ) The Board approved of the following: <ol style="list-style-type: none"> <li>a. 2025 Financial Reports</li> <li>b. Approval of proposed contingency/reserve fund use</li> <li>c. Approval of Minutes from the October 2, 2025 Special BMC Meeting</li> </ol> <b>Motion:</b> Director Cesena <b>Second:</b> Director Gibson <b>Ayes:</b> All <b>Nays:</b> None <b>Passes:</b> 4-0

<p><b>7. Public Comments on Items Not Appearing on the Agenda</b></p>	<p><b>Public Comment</b> (<a href="#">00:06:40</a>)  Patrick McGibney  Jeff Edwards  Becky McFarland</p> <p><b>Board Discussion</b> (<a href="#">00:14:00</a>)</p>
<p><b>8. Los Osos Basin Update Report</b></p>	<p><b>Los Osos Basin Update Report</b> (<a href="#">00:15:45</a>)</p> <p><b>Public Comment</b> (<a href="#">00:19:20</a>)  Patrick McGibney  Jeff Edwards</p> <p><b>Board Discussion</b> (<a href="#">00:22:50</a>)</p>
<p><b>9. Action Items</b></p>	
<p><b>9a. Sustainable Yield Estimate for Calendar Year 2026</b></p>	<p><b>Sustainable Yield Estimate for Calendar Year 2026</b> (<a href="#">00:23:35</a>)</p> <p><b>Recommendation:</b> Receive information on updated Sustainable Yield calculations and consider approval of the proposed Sustainable Yield estimate for Calendar Year 2026 or provide alternate direction to Staff.</p> <p><b>Board Discussion</b> (<a href="#">00:32:00</a>)</p> <p><b>Public Comment</b> (<a href="#">00:35:50</a>)  Lynette Brooks  Julie McAdon  Patrick McGibney  Richard Margetson  Jeff Edwards  Becky McFarland</p> <p><b>Board Discussion</b> (<a href="#">00:50:45</a>)</p> <p><b>Board Action</b> (<a href="#">01:12:51</a>)  The Board approved the proposed Sustainable Yield estimate for Calendar Year 2026 of 2,000 AFY.</p> <p><b>Motion:</b> Director Gibson  <b>Second:</b> Director Reineke  <b>Ayes:</b> All  <b>Nays:</b> None  <b>Passes:</b> 4-0</p>
<p><b>9b. Draft Los Osos Basin Management Committee 2026 Growth Rate Recommendation Letter</b></p>	<p><b>Draft Los Osos Basin Management Committee 2026 Growth Rate Recommendation Letter</b> (<a href="#">01:13:20</a>)</p> <p><b>Recommendation:</b> Receive, provide input on, and authorize submission of the Los Osos Basin Management Committee (BMC) 2026 Growth Rate Recommendation Letter to the</p>

	<p>County of San Luis Obispo Groundwater Sustainability Director or provide alternate direction to Staff.</p> <p><b>Board Discussion</b> (<a href="#">01:21:50</a>)</p> <p><b>Public Comment</b> (<a href="#">01:25:20</a>)</p> <p>Lynette Brooks Deborah Howe Mike Johnston Patrick McGibney Richard Margetson Becky McFarland Jeff Edwards Babak Naficy</p> <p><b>Board Discussion</b> (<a href="#">01:45:18</a>)</p> <p><b>Board Action</b> (<a href="#">02:09:16</a>)</p> <p>The Board authorized submission of the Los Osos Basin Management Committee (BMC) 2026 Growth Rate Recommendation Letter to the County of San Luis Obispo Groundwater Sustainability Director.</p> <p><b>Motion:</b> Director Cesena <b>Second:</b> Director Reineke <b>Ayes:</b> All <b>Nays:</b> None <b>Abstain:</b> Director Gibson <b>Passes:</b> 3-0</p>
<b>11. Adjournment</b>	<p>Meeting adjourned at approximately 3:40 PM (<a href="#">02:10:20</a>).</p> <p>The next regularly scheduled meeting is November 19, 2025.</p>

**TO:** Los Osos Basin Management Committee

**FROM:** Dan Heibel, Executive Director

**DATE:** November 12, 2025

**SUBJECT:** Item 8 – Los Osos Basin Update Report

## Recommendations

Staff recommends that the Basin Management Committee (BMC) receive and file the Los Osos Basin Update Report and provide staff with any direction for future discussions. Sections of the Los Osos Basin Update Report that have been updated or significantly changed from the previous meeting's version are underlined and sections of the report that have not had any recent or anticipated updates have been removed.

## Discussion

This report was prepared to summarize updates on matters not covered in other agenda items and to provide a general update on Los Osos Basin related activities.

### Funding and Financing Programs to Support Basin Plan Implementation

**WRFP Grant:** On February 11, 2022 the Los Osos Community Services District (LOCSO) submitted an application for a Water Recycled Funding Program (WRFP) grant to develop a transient model and analyze recycled water and supplemental water projects to improve the sustainability of the Los Osos Basin (WRFP Study). Los Osos CSD was notified of the award of the grant in January 2023 and all the required documents were signed and fully executed. On May 17, 2023 the BMC approved Cleath-Harris Geologist (CHG) to complete the WRFP Study and the WRFP Study is underway. A proposed modification to the schedule for completion of the WRFP Study was executed on March 7, 2025 by the State Water Resources Control Board (SWRCB) to allow for additional time to incorporate published data from the Department of Water Resources (DWR) Aerial Electromagnetic (AEM) Survey. The BMC and LOCSO received the agreement amendment from the SWRCB which reflects the updated schedule (see table below). CHG incorporated findings from the AEM data, completed calibration, and held several meetings with the Technical Advisory Committee (TAC) and Peer Review Consultant to discuss the Transient Model calibration and recycled water/supplemental water supply alternatives. The Peer Review Consultant (GSI) has provided feedback to CHG, which is incorporated into the Transient Model Construction/Calibration TM and the groundwater model. In addition to GSI's peer review, the County coordinating an additional review Lynker, and their comments have been incorporated as well. The Transient Model Construction/Calibration TM and Baseline Scenario Results were brought to the BMC at the regularly scheduled June 18, 2025 BMC meeting. Cleath Harris-Geologists provided a presentation on these items at the August 20, 2025 BMC meeting. At the July 16, 2025, meeting the lead consultant preparing the Engineering Report, Water Systems Consulting (WSC), provided a presentation on the

current status of the WRF Study Supply Alternatives Analysis. The BMC notified the SWRCB that the Draft Project Submittal Estimated Due Date and subsequent estimated due dates, would be pushed back. The Draft Project Report was submitted on September 9, 2025. In lieu of the Mid-Course Meeting, the SWRCB provided written comments on the WRF Study Report. Since Staff received SWRCB comments later than anticipated, Staff requested and received an extension on the due date of the Final WRF Study from November 15, 2025 until November 30, 2025. The Final Draft WRF report is provided for BMC review in Item 9a of this meeting’s agenda.

**Updated WRF Study Schedule**

<b>MILESTONE</b>	<b>CRITICAL DUE DATE</b>	<b>ESTIMATED DUE DATE</b>
Draft Project Report Submittal		<del>8/30/2025</del> 9/9/25
Mid-Course Meeting		<del>9/18/2025</del> 10/20/25 (feedback received)
Final Project Report Submittal		<del>10/25/2025</del> 11/30/25
Work Completion Date	<del>11/15/2025</del> 11/30/25	
Final Reimbursement Request	12/20/2025	

BMC Staff will continue to monitor potential additional grant funding opportunities and bring information on these opportunities to the BMC for consideration as they become available.

**Status of BMC Initiatives**

**Basin Monitoring Program Improvement/Central Coast Community-Based Water Quality Grants**

**Program Grant:** The Central Coast Community-Based Water Quality Grants Program is offered by the Rose Foundation, in collaboration with the Central Coast Water Board and the Bay Foundation of Morro Bay. This program is dedicated to funding water quality improvement projects within the jurisdiction of the Central Coast Regional Water Quality Control Board.

On June 12<sup>th</sup>, 2024, the BMC authorized the preparation of an application for the Central Coast Community-Based Water Quality Grant Program to request \$150k for the construction of a new, lower aquifer monitoring well. The grant application was submitted on July 12<sup>th</sup>, 2024 and on September 19<sup>th</sup>, 2024 BMC Staff received an email indicating that the BMC’s application is being recommended to the Rose Foundation’s Board of Directors for funding. On September 24<sup>th</sup>, 2024 the Rose Foundation notified the BMC Executive Director of the grant award selection and sent an agreement for the BMC to execute. To fulfill the requirements of the Rose Foundation Grant the BMC would provide the required 25% (\$50,000) match funding from the Monitoring Network Improvements budget item in the 2025 Calendar Year Budget. The BMC Executive Director executed the grant agreement with the Rose Foundation on October 22nd, 2024. On December 24<sup>th</sup>, 2024, the grant funds were deposited into the BMC’s bank account. On February 18, 2025, LOCSD and the BMC released a Request for Proposals (RFP) for Hydrogeological Consultant Procurement for the Sweet Springs Monitoring Well (Los Osos Basin

Lower Aquifer Water Quality Monitoring Well). Proposals were due March 18<sup>th</sup>, 2025. The Board approved Staff's recommendation of the selection of Cleath-Harris Geologists (CHG) as the hydrogeological consultant for this project at the [May 21, 2025 BMC Meeting](#). Construction has been delayed until early 2026 due to the need to acquire HCP credits prior to construction. Due to the recent May 2025 designation of Morro Manzanita as a candidate for listing under the California Endangered Species Act, the County is short on available HCP credits for projects this year. More credits will be available in 2026, and this is a priority project.

**DWR AEM Survey:** On December 2022, BMC Staff were notified that the Los Osos Basin would be included in the Department of Water Resources (DWR) Statewide Airborne Electromagnetic (AEM) Survey in Spring 2023. To assist DWR in preparing flight lines for the AEM Survey, BMC Staff provided DWR with lithologic information for the Los Osos Basin and prepared an Area of Interest Map. The data collected during the AEM survey will improve DWR and the BMC's understanding of Los Osos Basin hydrogeology and seawater intrusion. The AEM Survey for the San Luis Obispo and Santa Barbara County basins was initiated on April 26<sup>th</sup>, 2023, however, due to weather conditions and the need to support emergency flood response efforts elsewhere in the State, DWR was not able to complete the survey of the Los Osos Basin. DWR returned to complete the survey in November 2023 and survey results were released in November 2024. The AEM survey data and additional information on DWR's Statewide AEM Survey Project can be found here:

<https://water.ca.gov/Programs/Groundwater-Management/Data-and-Tools/AEM>

At the [August 20, 2025 BMC meeting](#), Cleath-Harris Geologists (CHG) presented the AEM Survey Results and provided the [Technical Memorandum: Airborne Electromagnetic \(AEM\) Data Results](#).

**Sustainable Yield:** At its October 27<sup>th</sup>, 2021 Meeting, the BMC unanimously approved an updated Sustainable Yield estimate of 2,380 Acre-Feet per Year (AFY) for Calendar Year 2022 and at its December 6<sup>th</sup>, 2023 Meeting, the BMC unanimously approved retaining the current Sustainable Yield estimate of 2,380 AFY for CY 2024 for the following reasons: 1) No new infrastructure, not already considered in the 2022 Sustainable Yield Estimate, has been constructed; 2) estimates for the development of the Broderson Mound and long-term average rainfall were updated and incorporated into the CY 2022 Sustainable Yield Estimate and are not anticipated to change significantly on a year-over-year basis; 3) no significant hydrogeologic investigations have been conducted that would warrant an update to the steady-state groundwater model utilized to develop the Sustainable Yield Estimate. For these same reasons, the BMC unanimously approved retaining the current Sustainable Yield Estimate of 2,380 AFY for CY 2025 at its [October 16<sup>th</sup>, 2024 Meeting](#). Staff brought a presentation on the calculation of the Sustainable Yield estimate for 2026 to the October 2, 2025 Special BMC Meeting. The Board approved the proposed CY 2026 Sustainable Yield of 2,000 AFY at the [October 15, 2025 BMC Meeting](#).

**Basin Metric Evaluation:** Since 2019, the BMC has made significant improvements to its Groundwater Monitoring Program, including construction of the Sweet Springs/Cuesta-by-the-Sea and Skyline Monitoring Wells and modifications to Lower Aquifer (LA) 13, 14, and 16 wells. These additional/enhanced monitoring locations provide an opportunity to improve the Basin Metrics that the

BMC utilizes to assess the health of the Basin. Additionally, the modification of LA 14 and 16 to dedicated Lower Aquifer Zone E monitoring wells changed the depth of the screened intervals so that water level readings collected at these wells now reflect Zone E water level elevations only and not the combined water level elevation of Zone D and E and thus the Water Level Metric Methodology needs to be modified to account for this change. The survey for wellhead elevations of Wells LA 16, LA 42, LA 43, and LA 44 has been completed. The new elevations will be included in the Fall Water Level Data presented to the BMC. See Item 9c in the agenda packet from the [August 20, 2025 BMC Meeting](#) for more details on the scope of the surveying.

CHG is working on an initiative to evaluate the existing metrics and provide recommendations to the BMC for changes that can be made to incorporate the improvements to the Groundwater Monitoring Program and will bring them to the BMC for their consideration at a future date.

**Transient Groundwater Model:** See update under WRFP Grant above.

**Lower Aquifer Nitrate Investigation:** On October 19<sup>th</sup>, 2022 the BMC authorized Calendar Year (CY) 2022 funding to perform additional Nitrate Source Investigation to better understand the source of Nitrate impacting lower aquifer production wells. However, due to the inability to obtain well owner permission to sample the desired wells, much of that work was not completed in 2022. Subsequently, the Regional Water Quality Control Board (RWQCB) staff reviewed the investigation information and findings available to date and provided a presentation to the BMC at its March 15<sup>th</sup>, 2023 Meeting. BMC Party Staff is working with RWQCB Staff to identify potential additional investigations to help better inform the sources of the nitrate in the LA8 Well. On March 8<sup>th</sup>, 2024 and April 29<sup>th</sup>, 2024 BMC Staff received updates from RWQCB Staff on the status of their investigation into the source of nitrate impacting water supply wells in the western Los Osos Valley Groundwater Basin.

## County Planning's Land Use Planning Process Update

### **Guide to Planning Information for Development in Los Osos:**

This website provides relevant planning information for the community of Los Osos, including the Growth Management Ordinance, the Los Osos Habitat Conservation Plan, and frequently asked questions: <https://www.slocounty.ca.gov/departments/planning-building/grid-items/communities-villages/los-osos>

### **Los Osos Community Plan:**

The Los Osos Community Plan (LOCP) was approved by the County Board of Supervisors on October 29, 2024. The LOCP and amendments to the Estero Area Plan were certified by the California Coastal Commission at a hearing on December 11, 2024. Both the [LOCP](#) and [Estero Area Plan](#) are now in effect.

### **Los Osos and the Growth Management Ordinance:**

On October 29, 2024, the County Board of Supervisors approved an updated version of Title 26 of the County Code the Growth Management Ordinance (GMO) which established a 0.4% growth rate for Los Osos in Calendar Year 2025. On December 10, 2024, the County Board of Supervisors adopted a resolution establishing the maximum annual allocation for Calendar Year 2025 for the unincorporated county, including an allocation of 25 new dwelling units in Los Osos.

The BMC provided the County of San Luis Obispo’s Groundwater Sustainability Director with the [Los Osos Basin Management Committee 2026 Growth Rate Recommendation Letter](#), which outlines the BMC’s recommendation for a CY 2026 growth rate of 0%.

**Los Osos Habitat Conservation Plan (HCP):**

On December 10th, 2024, the County Board of Supervisors approved funding for the implementation of the Los Osos Habitat Conservation Plan (LOHCP). This funding will be used to pursue mitigation credits for habitat conservation through fee title or easement acquisition, fund habitat restoration projects, and fund staffing needed to implement the plan. Staff returned to the Board in February 2025 where the Board adopted the fee which will allow applicants to pay into the LOHCP to offset disturbance caused by development. At this time, the San Luis Obispo Department of Planning and Building does not have mitigation credits available for purchase. Planning staff anticipate having further updates during summer 2025. More information can be found on the County’s website ([Los Osos](#)) which will be updated as information becomes available.

The County does not have HCP credits available due to the recent listing of Morro Manzanita. More credits are anticipated to be available in early CY 2026.

**Title 19 Retrofit-to-Build**

No Title 19 Retrofit-to-Build certificates were issued in August/September 2025.

The following table summarizes Title 19 Retrofit-to-Build certificates which have been issued through August/September 30, 2025. An update on the certificates issued in October will be provided at the next BMC meeting.

Title 19 Retrofit-to-Build Certificates	
Total Issued (since 2008)	Issued in Aug/Sept 2025
65	0

The Title 19 Retrofit-to-Build survey is now active. If you are interested in assisting members of your community, offsetting water use in your home to help preserve the Los Osos Groundwater Basin, and potentially receiving new low-flow fixtures, please fill out the following form:

<https://forms.office.com/g/nSzMkctu0U>.

Please see the Los Osos page on County’s website linked [here](#) for more information on Title 19 certificates and growth in Los Osos.

**Land Use Permits**

Only land use permits for projects that have seen movement in 2025 are included in the table below. More detailed information on land use in Los Osos is available on the [LOCAC website](#).

Los Osos Land Use Permits			
	Pending	Approved in Oct	2025 Total Approved
Single-Family Residence	12	-	2
Mixed-Use	2	-	-

## County Public Works' Los Osos Water Recycling Facility Project Update

The following table summarizes flows from the LOWRF based on the available data.

### 2025 LOWRF Wastewater and Recycled Water Flows (Acre Feet)

Year	Month	Influent	Broderson	Bayridge	Ag Users	Urban Irrigation*	Effluent
2025	Jan	45.74	41.61	1.25	0.05	**2.15	45.07
2025	Feb	41.72	39.49	1.14	0.02	**2.07	42.72
2025	Mar	45.63	39.35	1.25	0.04	**4.80	45.45
2025	April	44.28	30.98	1.33	0.30	**9.43	41.32
2025	May	46.04	27.12	1.25	0.39	**10.12	40.67
2025	June	44.63	28.55	1.29	0.47	**9.77	40.08
2025	July	46.09	37.17	1.31	0.57	15.86	51.51
2025	Aug	59.84	28.09	1.02	0.59	16.26	39.88
2025	Sept	56.32	35.40	0.98	0.45	6.99	44.35
2025	Oct	54.51	28.90	1.04	0.26	2.09	37.85

\*Urban Irrigation includes recycled water usage at Sea Pines, Los Osos Middle School, Monarch Grove, Los Osos Valley Road Median and Los Osos Community Park.

\*\*For Jan-Jun 2025, urban irrigation only includes Sea Pines Golf Course for as Los Osos Middle School, Monarch Grove, and Los Osos Community Park were not receiving recycled water until July 2025

### LOWRF Project Updates:

- The County has connected the Los Osos Community Park, Los Osos Middle School, and Monarch Grove Elementary to the LOWRF recycled water distribution system. The County received funding for these connections through the ARPA grant program.

**Enforcement:** A list of properties that were not connected were transferred to County Code Enforcement and Notice of Violations were issued in Feb. 2019. That list was about 70 properties. As of 5/12/2021, the sewer service area has a 99.4% connection status with a total of 36 properties not yet connected. Of those, one is not required to connect because there is no structure (demolished), 18 have expired building permits, and the rest have an open Code Enforcement case.

The County has assigned staff in code enforcement to Los Osos. Expired permits did not receive a Code Enforcement case because those properties have their own noticing process through the Building Department which, if not corrected, could result in a Notice of Violation.

## Los Osos CSD's Water Resiliency Intertie Project Update

The Los Osos Community Services District (CSD) continues to make progress towards implementation of the Water Resiliency Intertie Project (Intertie Project) since they began investigations into alternative water supply sources in 2021. Efforts to date include the preparation of a preliminary design report, environmental review, and the pursuit of funding sources. The conceptual strategy involves using supplemental water from the State Water Project during wet years as an offset for groundwater pumping, allowing for long-term recovery of the Los Osos Groundwater Basin. During dry years, the CSD would rely more on groundwater. This approach enhances long-term resiliency while avoiding overreliance on outside sources.

At the [September 4, 2025 CSD Board meeting](#), the Board approved a contract with Water Systems Consulting in the amount of \$854,044 to provide design services for the project. The design work is estimated to take about one year to complete.

## Sustainable Groundwater Management Act (SGMA)

**SGMA Overview:** SGMA took effect on January 1, 2015.<sup>1</sup> SGMA provides new authorities to local agencies with water supply, water management or land use responsibilities and requires various actions be taken in order to achieve sustainable groundwater management in high and medium priority groundwater basins. Los Osos Valley Groundwater Basin (Los Osos Basin) was subject to SGMA based on the 2014 Basin Prioritization by the California Department of Water Resources (DWR) that listed the Los Osos Basin as high priority and in critical conditions of overdraft.<sup>2</sup>

**Basin Prioritization:** On December 18, 2019, DWR released the SGMA 2019 Basin Prioritizations. Basins or subbasins reassess to low or very low priority basins or subbasins are not subject to SGMA regulations.

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<sup>1</sup> On September 16, 2014, Governor Jerry Brown signed into law a three-bill legislative package, composed of [AB 1739 \(Dickinson\)](#), [SB 1168 \(Pavley\)](#), and [SB 1319 \(Pavley\)](#), collectively known as SGMA

<sup>2</sup> SGMA mandates that all groundwater basins identified by DWR as high- or medium-priority by January 31, 2015, must have groundwater sustainability agencies established by June 30, 2017. The act also requires that all high- and medium-priority basins classified as being subject to critical conditions of overdraft in Bulletin 118, as of January 1, 2017, be covered by groundwater sustainability plans, or their equivalent, by January 31, 2020. Groundwater sustainability plans, or their equivalent, must be established for all other high- and medium-priority basins by January 31, 2022.

A summary of DWR's Final SGMA Prioritizations for the Los Osos Area Subbasin and Warden Creek Subbasin are listed below:

- Los Osos Area Subbasin is listed as **very low** priority for SGMA<sup>3</sup> and in critical conditions of overdraft<sup>4</sup>
- SGMA does not apply to the portions of Los Osos Basin that are adjudicated provided that certain requirements are met (Water Code §10720.8).
- Warden Creek Subbasin is listed as **very low** priority for SGMA<sup>3</sup>

For more information on DWR's basin boundary modification and prioritization process, please visit: <https://water.ca.gov/Programs/Groundwater-Management/Basin-Prioritization>

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<sup>3</sup> As noted by DWR, the priority for the subbasin has been set to very low (0 total priority points) as a result of conditions being met under sub-component C of the Draft SGMA 2019 Basin Prioritizations.

<sup>4</sup> Critical conditions of overdraft have been identified in 21 groundwater basins as described in Bulletin 118 (Water Code Section 12924). Bulletin 118 (updates 2003) defines a groundwater basin subject to condition of critical overdraft as: "A basin is subject to critical conditions of overdraft when continuation of present water management practices would probably result in significant adverse overdraft-related environmental, social, or economic impacts."

## Additional Attachments:

Updated Status of Basin Plan Programs

**Update on Status of Basin Plan Infrastructure Projects**

Program Name	Project Name	Parties Involved	BMC Budgeted Amount	Funding Status	Anticipated Planning/Pre-Construction Cost	Anticipated Capital Cost	Status/Notes
<b>Program A</b> – Shift groundwater production from Lower Aquifer to Upper Aquifer	Water Systems Interconnection	LOCS D/ GSWC	NA	NA	NA	NA	<b>Completed</b>
	Upper Aquifer Well (8 <sup>th</sup> Street)	LOCS D	NA	Fully Funded	NA	\$307,000	<b>Completed</b>
	South Bay Well Nitrate Removal	LOCS D	NA	NA	NA	NA	<b>Completed</b>
	Palisades Well Modifications	LOCS D	NA	NA	NA	NA	<b>Completed</b>
	Blending Project (Skyline Well)	GSWC	NA	NA	NA	NA	<b>Completed</b>
	Water Meters	S&T	NA	NA	NA	NA	<b>Completed</b>
<b>Program B</b> - Shift groundwater production from Lower Aquifer to Upper Aquifer	LOCS D Wells (Upper Aquifer)	LOCS D		Not Funded	TBD	BMP: \$2.7 mil	Project not initiated
	GSWC Wells (Upper Aquifer)	GSWC		Not Funded	TBD	BMP: \$3.2 mil	Project not initiated
	Community Nitrate Removal Facility	LOCS D/GSWC/S&T	TBD	Partial, GSWC portion funded	TBD	GSWC: \$1.23 mil	GSWC’s Program A Blending Project might be capable of expanding to be the first phase of the Program B Community Nitrate Removal Facility.
<b>Program C</b> - Shift production within the Lower Aquifer from the Western Area to the Central Area of the Basin	Expansion Well No. 1 (Los Olivos)	GSWC	NA	NA	NA	NA	<b>Completed</b>
	Expansion Well No. 2 (Lower Aquifer)	LOCS D		LOCS D	TBD	BMP: \$2.5 mil	The water transmission main and well drilling/equipping construction are complete. However, supply chain issues are limiting the CSD’s ability to bring the well online. The current estimated timeline for the well to be operational is <u>December 2025</u> .
	Expansion Well 3 (Lower Aquifer) and LOVR Water Main Upgrade	GSWC/LOCS D		Cooperative Funding	TBD	BMP: \$1.6 mil	The deferral from Program C for this project was removed by the BMC on August 16th, 2023.
	LOVR Water Main Upgrade	GSWC		May be deferred	TBD	BMP: \$1.53 mil	Project may not be required, depending on the pumping capacity of the drilled Program C wells. It may be deferred to Program D.
	S&T/GSWC Interconnection	S&T/ GSWC		Pending	TBD	BMP: \$30,000	Currently on hold pending further evaluation of the project.
<b>Program D</b> - Shift production within the Lower Aquifer from the Western Area to the Eastern Area of the Basin							Currently being considered for deferment through Adaptive Management. BMC to review on an annual or semi-annual basis.
<b>Program M</b> – Groundwater Monitoring Plan	New Zone D/E lower aquifer monitoring well in Cuesta by the Sea	All Parties	NA	NA	NA	NA	<b>Completed</b>

Program Name	Project Name	Parties Involved	BMC Budgeted Amount	Funding Status	Anticipated Planning/Pre-Construction Cost	Anticipated Capital Cost	Status/Notes
Program U - Urban Water Reinvestment Program	Creek Discharge Program	All Parties				TBD	These activities are currently on hold. The Transient Model and Water Recycling Funding Study are intended to better inform the BMC on the most effective opportunities for increasing the sustainable yield of the Basin.
	8 <sup>th</sup> and El Moro Urban Storm Water Recovery Project	All Parties				TBD	These activities are currently on hold. The Transient Model and Water Recycling Funding Study are intended to better inform the BMC on the most effective opportunities for increasing the sustainable yield of the Basin.

**TO: Los Osos Basin Management Committee**

**FROM: Dan Heibel, Executive Director**

**DATE: November 12, 2025**

**SUBJECT: Item 9a – Final Draft Los Osos Water Recycling Funding Program (WRFP) Study Supply Alternatives Analysis**

## Recommendations

Receive and comment on the Final Draft Los Osos Water Recycling Funding Program (WRFP) Study and authorize submittal of the Final WRFP Study to the State Water Resources Control Board (SWRCB) with changes to address comments received from SWRCB and BMC.

## Discussion

The Los Osos Water Recycling Funding Program (WRFP) Study includes development of a Transient Groundwater Model (Transient Model) and performance of a Supply Alternatives Analysis. The supply alternatives analysis will utilize the Transient Model to evaluate different potential recycled water and other water supply alternatives to help identify projects or actions that will benefit the sustainability of the Los Osos Groundwater Basin (Basin). In evaluating each of the alternatives, the supply analysis will look to quantify the benefit to the basin and assess potential costs and other feasibility considerations.

Water Systems Consulting (WSC) is a subcontractor to Cleath-Harris Geologists (CHG), who was selected by the Board of Directors to provide services for the WRFP Study project. CHG is preparing the Transient Model and WSC is leading the preparation of the water supply alternatives analysis and WRFP Study development. Recycled water is a key resource in Los Osos for helping achieve long-term basin sustainability, and the WRFP Study will help ensure that recycled water is utilized in the most effective way feasible to mitigate the threat of seawater intrusion.

## WRFP Study Recycled Water and Supplemental Water Supply Alternatives

The supply alternatives considered in the WRFP Study are listed below:

1. Non-Potable Reuse, Irrigation
  - Urban Reuse: Conversion of existing schools, park, and cemetery irrigation systems to be served by the existing non-potable recycled water distribution system and offset potable water deliveries.
  - Agriculture Reuse: Distribution of recycled water to agriculture users to offset groundwater pumping.
2. Indirect Potable Reuse (IPR), Groundwater Replenishment
  - IPR, Creek Discharge: Discharge to Los Osos Creek to enhance groundwater recharge.
  - IPR, Injection for Seawater Barrier: Injection of advanced purified water into the lower aquifer of the Los Osos Basin to increase recharge and create a seawater intrusion barrier.
3. New Potable Supplies

- Direct Potable Reuse (DPR): Delivery of advanced purified water to the drinking water distribution system to offset groundwater pumping.
- Upper Aquifer Nitrate Treatment: Regional Nitrate Treatment Facility to allow for enhanced use of nitrate contaminated upper aquifer supplies.
- Surface Water Intertie Pipeline: Interconnection with regional surface water conveyance system to provide access to State Water or other supplies to enable conjunctive use.

## State Water Resources Control Board Comments

A draft of the WRFPS Study was provided to the SWRCB and the following comments were received:

### General Comments:

1. The Report should follow the recommended outline in Appendix B of the WRFPS Guidelines. Each required chapter and subsection should be included. If a subsection is not applicable, please indicate so within the Report.

### Planning Study Comments:

1. Stakeholder Participation: The Report should include a discussion of opportunities for stakeholder and public involvement, such as Basin Management Committee meetings, coordination with partner agencies, and public outreach activities.
2. Potential Risks and Delays: Include a list of potential problems that may delay study completion or project implementation and describe proposed actions to minimize these impacts.
3. Water Recycling Market Assessment: Expand the market assessment to include a table summarizing existing and potential future recycled water customers, estimated recycled water demand (acre-feet per year), and any anticipated on-site retrofit needs or cost responsibilities.
4. Recycled Water Storage Analysis: Include an analysis demonstrating that recycled water storage capacity will be sufficient to meet peak daily or irrigation-season demands over a 24-hour period.
5. Water Balance and Nitrogen Loading: Provide a simplified water and nutrient balance to evaluate the potential for nitrogen loading associated with recycled water use and confirm consistency with Basin Plan and Title 22 requirements.

### Regulatory and Financial Comments:

1. Regulatory Coordination: Include a summary of coordination with the Central Coast Regional Water Quality Control Board and Division of Drinking Water regarding recycled water use, groundwater replenishment, and required permitting pathways.
2. Funding and Financing: Expand the financial discussion to describe anticipated local and grant funding sources, timing of cash flow and reimbursements, and potential use of SRF or other funding mechanisms for future project implementation.

BMC Party Staff previously reviewed an Admin Draft of the WRFPS Study and the BMC received a presentation on the Draft Supply Alternatives Analysis at the [July 16, 2025 BMC Meeting](#). Staff are in the process of incorporating this feedback into the Final WRFPS Study. The Final Draft WRFPS Study included as Attachment 1 incorporates edits based on feedback from BMC Party Staff and the BMC. However, there wasn't sufficient time to incorporate changes to address the comments from the SWRCB.

To allow for additional time to incorporate changes to address comments from the SWRCB and the BMC, BMC Staff reached out to the SWRCB to request an extension on the due date of the Final WRFP Study. The BMC was granted an extension from November 15, 2025 until November 30, 2025.

## Recommendation

It is recommended that the BMC receive and comment on the Final Draft Los Osos Water Recycling Funding Program (WRFP) Study and authorize submittal of the Final WRFP Study to the State Water Resources Control Board (SWRCB) with changes to address comments received from SWRCB and BMC.

## Attachments

1. [Final Draft Los Osos Water Recycling Funding Program \(WRFP\) Study Supply Alternatives Analysis - Los Osos Groundwater Basin](#)

**TO: Los Osos Basin Management Committee**

**FROM: Dan Heibel, Executive Director**

**DATE: November 12, 2025**

**SUBJECT: Item 9b – Calendar Year 2026 Budget and Consultant Services Proposals**

## Recommendation

Receive the proposed Calendar Year 2026 BMC Budget and consultant services proposals and consider for approval or provide alternate direction to Staff.

## Discussion

As outlined in the Basin Management Committee (BMC) Rules and Regulations, the BMC is directed to adopt an annual budget for each Calendar Year (CY). To assist the BMC in adopting a budget for CY 2026, BMC Staff, in coordination with BMC Party Staff, prepared the Proposed Budget for CY 2026, included as Attachment 1. In addition to the Baseline Services (Items 1-7), there are three proposed items (Items 8-10), described in the following table, for consideration by the BMC for inclusion in the CY 2026 BMC Budget.

Item	Potential CY 2026 BMC Budget Item	Anticipated Costs	Description
8	Basin Metric Update	\$18,500	<p>Basin Metrics were established for the 2015 Los Osos Basin Plan (LOBP). The purpose of metrics is to allow the BMC, regulatory agencies, and the public to evaluate the status of nitrate levels and seawater intrusion in the Basin through objective, numerical criteria that can be tracked over time.</p> <p>The metrics and methodology need to be updated due to the following reasons: 1) some of the metric wells have issues or have been modified, 2) there have been two new Lower Aquifer monitoring well clusters constructed and three Lower Aquifer well modifications completed, which provide monitoring data not available during metric development, and 3) a Transient Model has been recently completed and can be used for reference in evaluating threshold targets for metrics, along with analytical methods (e.g. Ghyben-Herzberg relation).</p>

9	Groundwater Monitoring Program Improvement	\$15,000	The BMC is anticipated to need HCP credits for the Sweet Springs Monitoring Well Project. Staff are coordinating with the County to determine the amount of credits needed and associated cost but are anticipating it will not be more than \$15,000. This cost was not anticipated in the initial budget approval for this project in 2024. Credits for this project are anticipated to be available in early 2026.
10	Los Osos Basin Geophysics Interpretation	\$15,000	The BMC may require HCP credits for this project. Staff are coordinating with the County to determine the amount of credits needed and associated cost but are anticipating it will not be more than \$15,000. This cost was not anticipated in the initial budget approval for this project in 2024. Credits for this project are anticipated to be available in early 2026.

The proposed budget includes \$296,200 in funding for the BMC Baseline Services, \$48,500 in funding for the services and projects outlined in the table above, and \$17,235 in contingency for a total of \$361,935.

### BMC Budget Reserve Target

In 2024, the BMC established a Bank Account to allow the BMC to carry over funding from one year to the next. The [BMC Budget Reserve Target Policy](#) was incorporated in into the BMC Rules and Regulations after its approval at the [January 15, 2025 BMC Meeting](#). The Budget Reserve Target of 10% of the BMC’s Annual Operating Budget will provide additional contingency funding for the BMC to utilize if unanticipated opportunities or costs occur throughout the Calendar Year. Any authorization for the use of these reserve funds would require approval by the BMC.

To facilitate development of the BMC Budget Reserve, it is recommended that the BMC wait until the CY 2025 Budget has been closed out and then assess the magnitude of funds that will be carried over to CY 2026. It is anticipated that there will be unspent funding from CY 2025 that will be available for roll-over to CY 2026. After the close-out of the CY 2025 Budget has been completed, BMC Staff would then make a recommendation to the BMC to either preserve surplus funding from the previous year in the BMC Bank Account as Budget Reserve or to disburse surplus funding back to the BMC Parties if the surplus funding exceeds the Budget Reserve Target.

### Historic BMC Budget Summary

Historic BMC approved budgets are provided in the table below for reference.

Calendar Year	Budget	Budget w/ Contingency	Notes
2016	\$286,000	\$314,600	\$120k for Funding measure including initial feasibility report, final report and Prop 218 process
2017	\$264,000	\$290,400	\$100k for Funding measure including Prop 218 process
2018	\$268,000	\$294,800	\$115k for Cuesta by Sea (Lupine) Monitoring Well
2019	\$319,700	\$335,685	\$115k for Cuesta by Sea (Lupine) Monitoring Well

2020	\$175,500	\$193,050	Baseline Budget Only
2021	\$285,500	\$314,050	Updated Sustainable Yield Estimate, Basin Metric Review, Funding & Organization Study, Implementation Initiative Evaluation
2022	\$280,500	\$308,550	BMC Legal Counsel, Transient Model Peer Review, Lower Aquifer Monitoring Improvements, LO Creek Stream Gage Rating Curve
2023	\$336,500	\$353,325	BMC Legal Counsel, Transient Model Peer Review, Skyline Monitoring Well, LO Creek Stream Gage Rating Curve
2024	\$336,990	\$353,840	BMC Legal Counsel, Transient Model Peer Review, BMC Accounting Services, Groundwater Monitoring Program Improvements
2025	\$325,080	\$341,334	BMC Legal Counsel services budgeted at \$5,000, instead of the usual \$20,000

### Proposals for Consultant Support Services

Please see the summary of each of the Consultant Support Services proposals listed below. The proposals are included as attachments.

#### **Confluence Engineering Solutions CY 2026 Executive Director Proposal**

Confluence Engineering Solutions provides BMC Administration and Facilitation services. The proposed fee for these services is \$100,00k. The costs for these services have increased by 7.5% compared to CY 2025 for the following reasons:

- Increased level of effort
- Nominal rate increase

#### **Cleath-Harris Geologist CY 2026 Groundwater Monitoring Proposal**

Cleath-Harris Geologists provides groundwater monitoring services annually. The proposed fee for these services is \$76,000. The costs for these services have increased by 14% compared to CY 2025 for the following reasons:

- Increased operating costs and lab costs
- Anticipated increased effort for sand spit permitting and sampling (Zone C and D wells)
- CHG has been subsidizing some of the work and this increase is intended to aid in closing the gap

#### **Cleath-Harris Geologist CY 2026 Proposal to Prepare the CY 2025 Annual Monitoring Report**

Cleath-Harris Geologists provides services annually for the preparation of the Annual Monitoring Report. The proposed fee for these services is \$71,500. The costs for these services have increased by 7% compared to CY 2025 for the following reasons:

- Increased operating costs and anticipated increased effort for CY 2026 analysis and meetings

#### **Cleath-Harris Geologist CY 2026 Basin Metric Update Proposal**

Cleath-Harris Geologists have provided a proposal to update the Basin Metrics established in 2015. The proposed fee for these services is \$18,500.

#### **Robert Stilts CPA CY 2026 BMC Accounting Services Proposal**

The proposed scope and fee estimate is the same as CY 2025. The proposed fee for these services is \$6,300.

**Streamline BMC Website Hosting CY 2026 (Estimate)**

The BMC will receive an invoice for the next year of services in February. We are anticipating a fee of around \$2,100 for this year.

**Attachments**

1. Proposed Calendar Year 2026 BMC Budget
2. Confluence Engineering Solutions CY 2026 Executive Director Proposal
3. Cleath-Harris Geologist CY 2026 Groundwater Monitoring Proposal
4. Cleath-Harris Geologist CY 2026 Proposal to Prepare the CY 2025 Annual Monitoring Report
5. Cleath-Harris Geologist CY 2026 Basin Metric Update Proposal
6. Robert Stilts CPA CY 2026 BMC Accounting Services Proposal

# Attachment 1

<b>Proposed CY 2026 BMC Budget</b>			
<b>Item #</b>	<b>Task</b>	<b>Proposed 2026 Budget</b>	<b>Description</b>
1	BMC Administration and Facilitation	\$100,000	Executive Director administration and facilitation.
2	BMC Website Hosting	\$2,100	Website hosting and maintenance.
3	BMC Accounting Services	\$6,300	Accounting and bookkeeping services.
4	BMC Legal Counsel	\$20,000	Legal Counsel support services.
5	Technical Support Services	\$15,000	Technical Support Services budget.
6	2025 Groundwater Monitoring	\$76,000	Semi-Annual Seawater Intrusion Monitoring Program.
7	2024 Annual Report	\$76,800	Annual Monitoring Report preparation.
8	Basin Metric Update	\$18,500	Update the Basin Metrics established in 2015.
9	Groundwater Monitoring Program Improvement	\$15,000	The BMC is anticipated to need HCP credits for the Sweet Springs Monitoring Well Project. Staff are coordinating with the County to determine the amount of credits needed and associated cost but are anticipating it will not be more than \$15,000. This cost was not anticipated in the initial budget approval for this project in 2024. Credits for this project are anticipated to be available in early 2026.
10	Los Osos Basin Geophysics Interpretation	\$15,000	The BMC may require HCP credits for this project. Staff are coordinating with the County to determine the amount of credits needed and associated cost but are anticipating it will not be more than \$15,000. This cost was not anticipated in the initial budget approval for this project in 2024. Credits for this project are anticipated to be available in early 2026.
	<b>Subtotal</b>	<b>\$344,700</b>	
	5% Contingency	\$17,235	
	<b>Total</b>	<b>\$361,935</b>	
	LOCSD (38%)	\$137,535	
	GSWC (38%)	\$137,535	
	County of San Luis Obispo (20%)	\$72,387	
	S&T Mutual (4%)	\$14,477	



Confluence Engineering Solutions, Inc.

PO Box 7098

Los Osos, CA 93412

11/12/2025

To: Basin Management Committee

**Subject: Proposal for Calendar Year 2026 Executive Director Professional Services**

Confluence Engineering Solutions, Inc. (ConfluenceES) is pleased to provide the following proposal for providing Executive Director professional services for the Los Osos Basin Management Committee (BMC) for Calendar Year 2026. Items that are new for Calendar Year 2026 are underlined in the scope.

## Scope of Work

### Task 1 BMC Administration

#### 1.1 BMC Administration and Coordination

- **BMC Website and Video Hosting**
  - Update and maintain the BMC Website.
  - Post agendas/agenda packets.
  - Notice the email list prior to the meeting.
  - Update the website after meetings to include the video recording, public correspondence, approved meeting minutes, etc.
  - Update the website to include other important documents and notices.
  - Investigate compliance with new ADA regulations for website accessibility.
- **BMC Party Staff Meetings**
  - Prepare for, participate in, and follow-up from bi-monthly BMC Party Staff Meetings with representatives of each of the parties to facilitate BMC activities.

#### 1.2 Financial Oversight

- Oversee financial operation of the BMC, including recommending an annual budget, processing invoices, tracking financial transactions, and monitoring fund balances.
- Coordinate with the BMC Accountant to manage the BMC Bank Account and review and approval of BMC invoices.
- Review and present monthly accounting summary reports to the BMC.

### 1.3 BMC Representation

- Represent the BMC as directed to other entities, including DWR, RWQCB, and other agencies, as needed.

## Task 2 BMC Board Meetings

### 2.1 Meeting Coordination

- In consultation with the BMC Chair, coordinate up to 10 public BMC meetings.

### 2.2 Agenda Preparation

- In consultation with the BMC Chair, prepare the agendas/agenda packets for up to 10 public BMC meetings.

### 2.3 Meeting Attendance

- Function as staff (including clerk) during BMC public meetings, including providing appropriate technical input on questions from both Directors and the public.
- Facilitate hybrid (i.e. in-person and virtual) participation and public comment for BMC meetings.
- Oversee the BMC's compliance with the Brown Act, with input from legal counsel provided by BMC Legal Counsel.

### 2.4 Meeting Minutes

- Prepare action minutes for BMC meetings.

## Task 3 Program Management

### 3.1 Annual Report Management

- Provide program management for the BMC on the Annual Report, including management of scope, schedule and budget, collection and incorporation of BMC and other comments, and publishing of approved work products.
- Participate in coordination meetings with the Annual Report consultant to provide work direction, receive project updates, and review consultant interim work products and deliverables.
- Submit required information to DWR's Adjudicated Basins Annual Reporting System by the April 1st deadline.

### 3.2 Sweet Springs Monitoring Well Coordination

- Provide program management for the BMC on the Sweet Springs Monitoring Well Project, including management of scope, schedule and budget, and coordination with the Rose Foundation.
- Participate in coordination meetings to coordinate with County, consultants, contractors, and Staff on scheduling, obtaining HCP credits, permitting, etc.
- Complete required forms and documents as necessary.
- Submit required updates to Rose Foundation.

### 3.3 Geophysics Survey Coordination

- Provide program management for the BMC on the Geophysics Survey, including management of scope, schedule and budget.
- Participate in coordination meetings to coordinate with County, consultants, contractors, and Staff on scheduling, obtaining HCP credits, permitting, etc.
- Complete required forms and documents as necessary.

### 3.4 County Planning/GMO Coordination

- Coordinate with the County, BMC, and Staff as needed on the Growth Management Ordinance and other County Planning initiatives.
- Prepare for, participate in, and follow-up on County Planning Coordination Meetings.

### 3.5 2027 Sustainable Yield Coordination

- Coordinate with the County, BMC, BMC hydrogeologist, and Staff as needed on the 2027 Sustainable Yield
- Participate in coordination meetings as needed.

### 3.6 Other Projects

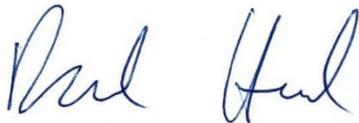
- Provide program management for the BMC on other projects, including:
  - Management of scope, schedule and budget.
  - Collection and incorporation of comments from the BMC Party Staff, Board of Directors, and other stakeholders.
  - Publish approved work products.
  - Participate in coordination meetings with BMC consultants to provide work direction, receive project updates, and review consultant interim work products and deliverables.
- Provide additional, as-needed support services for the BMC (e.g. grant writing, permit applications, regulatory compliance, technical analysis, facilitating consultant procurement, etc.) to support implementation of groundwater monitoring improvement and other initiatives.
- The budget for these as-needed services is \$,5000. Any expenditures over the \$5,000 budgeted will require Board approval.

## Fee Estimate

ConfluenceES proposes to provide the Executive Director services described above for Calendar Year 2026 on a time and materials basis with a not-to-exceed fee of \$99,905 at the rates outline in the table below. See Attachment 1 for a detailed breakdown of the level of effort estimate and cost associated with each of the tasks included in the Scope of Work above.

Classification	Billing Rate (\$/hour)
Principal Engineer	\$240
Senior Engineer/Hydrogeologist	\$230
Project Engineer	\$180
Associate Engineer	\$155
Assistant Engineer	\$145
Engineering Assistant	\$130

Sincerely,



Daniel Heimel, PE, MS

President/Principal Engineer

ConfluenceES

## Attachment 1 Detailed Fee Estimate

Confluence Engineering Solutions CY 2026 BMC Executive Director Fee Estimate (dated November 12, 2025)							
Task/Subtask	Principal Engineer		Project Engineer		Total Hours	Total Costs	
	Rate: \$240		Rate: \$155				
Task/Subtask	Hrs	Total Cost	Hrs	Total Cost	Total Hours	Total Costs	
<b>Task 1 - BMC Administration</b>							
1.1 BMC Administration and Coordination	45	\$10,800	60	\$ 9,300	105	\$ 20,100	
1.2 Financial Oversight	10	\$2,400	20	\$ 3,100	30	\$ 5,500	
1.3 BMC Representation	15	\$3,600	5	\$ 775	20	\$ 4,375	
Task Total	70	\$ 16,800	85	\$ 13,175	155	\$ 29,975	
<b>Task 2 - BMC Meetings</b>							
2.1 Meeting Coordination	15	\$3,600	15	\$ 2,325	30	\$ 5,925	
2.2 Agenda Preparation	50	\$12,000	60	\$ 9,300	110	\$ 21,300	
2.3 Meeting Attendance	30	\$7,200	30	\$ 4,650	60	\$ 11,850	
2.4 Meeting Minutes	4	\$960	20	\$ 3,100	24	\$ 4,060	
Task Total	99	\$23,760	125	\$ 19,375	224	\$ 43,135	
<b>Task 3 - Program Management</b>							
3.1 Annual Report Management	10	\$2,400	10	\$1,550	20	\$ 3,950	
3.2 Sweet Springs Monitoring Well Coordination	14	\$3,360	16	\$2,480	30	\$ 5,840	
3.3 Geophysics Survey Coordination	10	\$2,400	11	\$1,705	21	\$ 4,105	
3.4 County Planning/GMO Coordination	10	\$2,400	10	\$1,550	20	\$ 3,950	
3.5 2027 Sustainable Yield Coordination	10	\$2,400	10	\$1,550	20	\$ 3,950	
3.6 Other Projects	-	-	-	-	-	\$ 5,000	
Task Total	54	\$ 12,960	57	\$ 8,835	111	\$ 26,795	
<b>Total</b>	<b>223</b>	<b>\$ 53,520</b>	<b>267</b>	<b>\$ 41,385</b>	<b>490</b>	<b>\$ 99,905</b>	



November 6, 2025

Los Osos Basin Management Committee  
c/o Mr. Daniel Heimel, P.E.  
Confluence Engineering Solutions, Inc.  
P.O. Box 7098  
Los Osos, CA 93412

**SUBJECT: Proposal for Los Osos Basin Plan 2026 Groundwater Monitoring.**

Dear Mr. Heimel:

Cleath-Harris Geologists (CHG) proposes to perform hydrogeologic services related to groundwater monitoring for the Los Osos Basin Plan (LOBP). This proposal describes existing monitoring data collection and presents a scope of work, schedule, and estimated costs for monitoring.

## **BACKGROUND**

The groundwater monitoring program in Chapter 7 of the LOBP included 73 monitoring well locations within the basin. Twenty-three locations have been added to the network since 2015 (summary tables attached).

There are two existing, ongoing monitoring programs that historically overlapped with the LOBP monitoring program: the San Luis Obispo County Water Level Monitoring Program and the Los Osos Water Recycling Facility (LOWRF) Groundwater Monitoring Program. Beginning in winter 2016, the LOWRF monitoring schedule was shifted from spring and fall monitoring to summer and winter monitoring. As a result, data from the LOWRF monitoring program no longer coincides with the monitoring schedule adopted in the LOBP. A total of 22 network wells, including all five nitrate metric wells, were switched to the summer and winter monitoring schedule.

CHG plans to continue measuring water levels in April and October at those LOBP network wells that were shifted to summer and winter monitoring under the LOWRF monitoring program. Water quality testing, however, will not be duplicated in the schedule, and data from the LOWRF program in June and December 2026 will be used for reporting purposes.



## SCOPE OF WORK

CHG will perform the following tasks for the LOBP Groundwater Monitoring Program:

- Conduct/coordinate semi-annual water level monitoring in April and October 2025 at up to 59 well locations.
- Download and process pressure transducer data from up to 16 well locations.
- Conduct/coordinate groundwater sampling in April 2025 from up to 20 wells for general minerals analyses.
- Conduct/coordinate groundwater sampling in October 2025 from up to 30 wells for general mineral analyses, including Zone C and Zone D sand spit wells. Establish permit with State Parks for sand spit sampling.
- Conduct groundwater sampling in October 2025 for up to two wells for CEC analyses.

Deliverables:

Tables with results of Lower Aquifer seawater intrusion monitoring will be provided upon completion of the April and October 2026 monitoring events. Data interpretation and reporting is not included in this scope of work, but will be performed during 2026 Annual Report preparations.

## SCHEDULE

The scope of work will be completed per the Basin Plan monitoring schedule (April and October monitoring).

## FEES AND CONDITIONS

CHG proposes to perform the above scope of work on an hourly rate plus expenses basis in accordance with the hourly rates schedule and attached terms of fees and conditions. Laboratory analytical services, pump equipment, and CEC sample shipping are estimated at \$19,400. The cost for hydrogeologic services related to water level monitoring, groundwater sampling, sand spit access permitting, transducer downloading, and coordinating with private well owners is estimated to be 57,000. The total estimated cost for the 2026 groundwater monitoring scope of work is estimated to be **\$76,400**.



### SCHEDULE OF HOURLY RATES

Principal Hydrogeologist	\$210
Senior Hydrogeologist	\$190
Project Geologist	\$175
Environmental Scientist	\$175
Staff Geologist II	\$155
Staff Geologist I	\$145

### EXPENSES

Mileage	\$0.67/mile
Other expenses at cost plus 10 percent handling	

### AGREEMENT

If the above work scope and fees and conditions are acceptable, this proposal will serve as the basis for agreement.

Respectfully submitted,

CLEATH-HARRIS GEOLOGISTS, INC.

Spencer J. Harris, President

attachments



## TERMS OF FEES AND CONDITIONS

1. Invoices will be submitted monthly. The invoice is due and payable upon receipt.
2. In order to defray carrying charges resulting from delayed payments, simple interest at the rate of ten percent (10%) per annum (but not to exceed the maximum rate allowed by law) will be added to the unpaid balance of each invoice. The interest period shall commence 30 days after date of original invoice and shall terminate upon date of payment. Payments will be first credited to interest and then to principle. No interest charge would be added during the initial 30 day period following date of invoice.
3. The fee for services will be based on current hourly rates for specific classifications and expenses. Hourly rates and expenses included in the attached schedule are reevaluated on January 1 and July 1 of each year.
4. Documents including tracings, maps, and other original documents as instruments of service are and shall remain properties of the consultant except where by law or precedent these documents become public property.
5. If any portion of the work is terminated by the client, then the provisions of this Schedule of Fees and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the work not terminated or abandoned. If said termination occurs prior to completion of any phase of the project, the fee for services performed during such phase shall be based on the consultant's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse consultant for termination costs.
6. If either party becomes involved in litigation arising out of this contract or the performance thereof, the court in such litigation shall award reasonable costs and expenses, including attorney's fees, to the party justly entitled thereto.
7. All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns, provided, however, that no assignment of the contract shall be made without written consent of the parties to the agreement.



## ATTACHMENTS

**Los Osos Basin Plan  
Monitoring Well Network 2026  
FIRST WATER**

Program Well ID	Well Owner	Basin Plan Monitoring Code	County Water Level Program	LOWRF Groundwater Monitoring Program <sup>1</sup>	2026 Basin Plan Monitoring Program <sup>2</sup>
FW1	PRIVATE	L			(no access)
FW2	LOCSD	L, G		L, G	L
FW3	LOCSD	L		L	L
FW4	LOCSD	L		L	L
FW5	LOCSD	L		L	L, G, CEC
FW6	LOCSD	TL, G, CEC		G	TL, G, CEC
FW7	LOCSD	L			(no access)
FW8	LOCSD	L		L	L
FW9	LOCSD	L		L	L
FW10	LOCSD	TL, G		G	TL
FW11	LOCSD	L		L	L
FW12	LOCSD	L		L	L
FW13	LOCSD	L		L	L
FW14	PRIVATE	L		L	(no access)
FW15	LOCSD	L, G		L,G	L
FW16	LOCSD	L		L	L
FW17	LOCSD	L, G		L,G	L
FW18	SLCUSD	L			L
FW19	LOCSD	L		L	L
FW20	LOCSD	L, G		L, G	L
FW21	LOCSD	L		L	L
FW22	PRIVATE	L, G	L	L, G	
FW23	PRIVATE	L	L	L	
FW24	PRIVATE	L	L		
FW25	PRIVATE	L	L		
FW26	PRIVATE	L			L
FW27	PRIVATE	TL			TL
FW28	PRIVATE	L, G	L		G
FW29	PRIVATE	(added in 2015)	L		
FW30	PRIVATE	(added in 2015)	L		
FW31	SLO CO.	(added in 2015)			L
FW32	PRIVATE	(added in 2017)			L
FW33	PRIVATE	(added in 2018)			L

**L = WATER LEVEL**

**G = GENERAL MINERAL**

**CEC = CONSTITUENTS OF EMERGING CONCERN**

**TL = TRANSDUCER WATER LEVEL**

**LOCSD = Los Osos Community Services District**

**SLCUSD = San Luis Coastal Unified School District**

**SLO CO. = San Luis Obispo County**

**NOTES:**

1 - Summer and winter monitoring schedule

2 - Spring and Fall water levels, water quality in Fall only

**Los Osos Basin Plan  
Monitoring Well Network 2026  
UPPER AQUIFER**

Program Well ID	Well Owner	Basin Plan Monitoring Code	County Water Level Program	LOWRF Groundwater Monitoring Program <sup>1</sup>	2026 Basin Plan Monitoring Program <sup>2</sup>
UA1	SLO CO.	L	L		<b>G</b>
UA2	SLO CO.	L	L		<b>G</b>
UA3	GSWC	L, G			<b>L, G</b>
UA4	S&T	TL			<b>TL</b>
UA5	LOCSD	L		L	<b>L</b>
UA6	SLO CO.	L	L		
UA7	SLO CO.	L	L		
UA8	LOCSD	L			<b>L</b>
UA9	GSWC	L, G			<b>L, G</b>
UA10	LOCSD	TL			<b>TL</b>
UA11	PRIVATE	L			(no access)
UA12	LOCSD	L		L	<b>L</b>
UA13	LOCSD	L, G			<b>L, G</b>
UA14	PRIVATE	L	L		
UA15	PRIVATE	L	L		
UA16	PRIVATE	(added in 2015)	L		
UA17	PRIVATE	(added in 2015)	L		
UA18	PRIVATE	(added in 2015)	L		
UA19	LOCSD	(added in 2019)			<b>L</b>

**L = WATER LEVEL**

**G = GENERAL MINERAL**

**TL = TRANSDUCER WATER LEVEL**

**LOCSD = Los Osos Community Services District**

**SLO CO. = San Luis Obispo County**

**GSWC = Golden State Water Company**

**S&T = S&T Mutual Water Company**

**NOTES:**

**1 - Summer and winter monitoring schedule**

**2 - Spring and Fall water levels, water quality in Fall only**

**Los Osos Basin Plan  
Monitoring Well Network 2026  
LOWER AQUIFER**

Program Well ID	Well Owner	Basin Plan Monitoring Code	County Water Level Program	2026 Basin Plan Monitoring Program <sup>1</sup>
LA1	SLO CO.	L	L	
LA2	SLO CO.	L	L	G
LA3	SLO CO.	L	L	G
LA4	PRIVATE	L, GL		L
LA5	S&T	L	L	
LA6	GSWC	L, G	L	TL
LA7	PRIVATE	TL		(no access)
LA8	S&T	L, G		L, G
LA9	GSWC	L		L, G
LA10	GSWC	L, G		L, G
LA11	SLO CO.	L, G		TL, G
LA12	LOCS D	L, G		L, G
LA13	LOCS D	TL		TL, G
LA14	SLO CO.	L, GL	L	TL, G
LA15	LOCS D	L, G		L, G
LA16	PRIVATE	L	L	TL, G
LA17	SLO CO.	L	L	
LA18	LOCS D	L, G		L, G
LA19	SLO CO.	L	L	TL
LA20	GSWC	L, G		L, G
LA21	LOCS D	L	L	
LA22	LOCS D	L	L	G
LA23	PRIVATE	L, G		no access
LA24	PRIVATE	L	L	
LA25	PRIVATE	L		L
LA26	PRIVATE	L	L	
LA27	PRIVATE	TL		L
LA28	PRIVATE	L, G		L
LA29	PRIVATE	L	L	
LA30	PRIVATE	L, G		L, G
LA31	PRIVATE	(added in 2015)	L	G
LA32	LOCS D	(added in 2015)	L	G
LA33	PRIVATE	(added in 2015)	L	
LA34	SLO CO.	(added in 2015)	L	
LA35	SLO CO.	(added in 2015)		L
LA36	PRIVATE	(added in 2015)		no access
LA37	SLO CO.	(added in 2017)		TL
LA38	PRIVATE	(added in 2017)		L
LA39	GSWC	(added in 2019)		L, G
LA40	LOCS D	(added in 2019)		TL, G
LA41	LOCS D	(added in 2019)		TL, G
LA42	LOCS D	(added in 2023)		TL, G
LA43	LOCS D	(added in 2023)		TL, G
LA44	LOCS D	(added in 2024)		L

**L = WATER LEVEL**

**G = GENERAL MINERAL**

**GL = GEOPHYSICAL LOG (triennial)**

**TL = TRANSDUCER WATER LEVEL**

**1 - Water level and water quality both Spring and Fall except LA2 and LA3 - Fall only**

**LOCS D = Los Osos Community Services District**

**SLO CO. = San Luis Obispo County**

**GSWC = Golden State Water Company**

**S&T = S&T Mutual Water Company**



November 6, 2025

Los Osos Basin Management Committee  
c/o Mr. Daniel Heimel, P.E.  
Confluence Engineering Solutions, Inc.  
P.O. Box 7098  
Los Osos, CA 93412

**SUBJECT: Proposal for preparing the 2025 Annual Monitoring Report for the Los Osos Groundwater Basin.**

Dear Mr. Heimel:

Cleath-Harris Geologists (CHG) proposes to perform hydrogeologic services for completing the 2025 Annual Monitoring Report for the Los Osos Basin Plan (LOBP) Groundwater Monitoring Program. This proposal includes a scope of work, schedule, and estimated cost.

## **SCOPE OF WORK**

### 2025 Annual Report

Annual Report tasks include:

- Update databases with 2025 groundwater level and quality data for LOBP monitoring network wells.
- Prepare the draft 2025 Annual Monitoring Report for Basin Management Committee (BMC) review. The report will include data reporting and interpretation for the period from January 1, 2025 through December 31, 2025. The report shall follow the 2024 Annual Monitoring Report format as a template, with updates for changed conditions.
- Preview Sustainable Yield<sub>2026</sub> as adopted by the BMC.
- Receive BMC comments and incorporate into a final 2025 Annual Monitoring Report.
- Assist BMC with preparing CASGEM datasets and uploading to the SGMA portal's Monitoring Network Module.
- Attend one BMC staff meeting and one BMC meeting to receive input and respond to comments on draft report.

### Management Task 1: Sustainable Yield<sub>2027</sub>

The Interlocutory Stipulated Judgement (ISJ), adopted in 2015, includes requirements to the effect that the Basin Management Committee (BMC) shall annually establish the sustainable yield of the Basin, based on the conservation implemented and Basin Plan infrastructure then developed in the



Basin and simulated in the model. The following tasks are proposed to comply with these requirements:

- In coordination with BMC Staff, evaluate Sustainable Yield<sub>2027</sub> based on changes in LOBP infrastructure, groundwater inflow or outflow parameters, the understanding of hydrogeologic or geologic features in the basin, or other factors.
- Upon direction from BMC Staff, modify selected parameters from the previous Sustainable Yield<sub>2026</sub> and, using the Transient Model, estimate Sustainable Yield<sub>2027</sub>.
- Prepare a draft and final technical memorandum or similar materials presenting the Sustainable Yield<sub>2027</sub> estimate for consideration and adoption by the BMC. If adopted, the Sustainable Yield<sub>2027</sub> value would be previewed in the 2026 Annual Report.
- Attend one BMC staff meeting and one BMC meeting to receive input and respond to comments on draft technical memorandum.

## SCHEDULE

The draft Annual Report will require approximately four months to complete. The final report would be available approximately 2-3 weeks following receipt of BMC comments.

The Sustainable Yield<sub>2027</sub> task (Management Task 1) will be initiated after completion of the 2025 Annual Report. The schedule will be coordinated with BMC Staff to allow for evaluation and adoption of Sustainable Yield<sub>2027</sub> before January 2026.

## FEES AND CONDITIONS

CHG proposes to perform the above scope of work on an hourly rate plus expenses basis in accordance with the hourly rates schedule and attached terms of fees and conditions. The estimated cost for hydrogeologic services to complete 2025 annual report tasks is estimated at \$72,000. Management Task 1 is estimated to cost \$4,800. The total estimated cost for 2024 Annual Report preparations and the additional management task is **\$76,800**.

## SCHEDULE OF HOURLY RATES

Principal Hydrogeologist	\$210
Senior Hydrogeologist	\$190
Project Geologist	\$175
Environmental Scientist	\$175
Staff Geologist II	\$155
Staff Geologist I	\$145



## EXPENSES

Mileage            \$0.67/mile  
Other expenses at cost plus 10 percent handling

## AGREEMENT

If the above work scope and fees and conditions are acceptable, this proposal will serve as the basis for agreement.

Respectfully submitted,

CLEATH-HARRIS GEOLOGISTS, INC.

Spencer J. Harris, President

attachment



## TERMS OF FEES AND CONDITIONS

1. Invoices will be submitted monthly. The invoice is due and payable upon receipt.
2. In order to defray carrying charges resulting from delayed payments, simple interest at the rate of ten percent (10%) per annum (but not to exceed the maximum rate allowed by law) will be added to the unpaid balance of each invoice. The interest period shall commence 30 days after date of original invoice and shall terminate upon date of payment. Payments will be first credited to interest and then to principle. No interest charge would be added during the initial 30 day period following date of invoice.
3. The fee for services will be based on current hourly rates for specific classifications and expenses. Hourly rates and expenses included in the attached schedule are reevaluated on January 1 and July 1 of each year.
4. Documents including tracings, maps, and other original documents as instruments of service are and shall remain properties of the consultant except where by law or precedent these documents become public property.
5. If any portion of the work is terminated by the client, then the provisions of this Schedule of Fees and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the work not terminated or abandoned. If said termination occurs prior to completion of any phase of the project, the fee for services performed during such phase shall be based on the consultant's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse consultant for termination costs.
6. If either party becomes involved in litigation arising out of this contract or the performance thereof, the court in such litigation shall award reasonable costs and expenses, including attorney's fees, to the party justly entitled thereto.
7. All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns, provided, however, that no assignment of the contract shall be made without written consent of the parties to the agreement.

Cleath-Harris Geologists, Inc.  
75 Zaca Lane, Suite 110  
San Luis Obispo, CA 93401  
(805) 543-1413



November 6, 2025

Los Osos Basin Management Committee  
c/o Mr. Daniel Heimel, P.E.  
Confluence Engineering Solutions, Inc.  
P.O. Box 7098  
Los Osos, CA 93412

**SUBJECT: Proposal for Basin Metrics Review and Update, Los Osos Groundwater Basin.**

Dear Mr. Heimel:

Cleath-Harris Geologists (CHG) proposes to provide hydrogeologic services related to reassessing the various metrics used for Los Osos Groundwater Basin (Basin) management. This proposal presents a background, scope of work, schedule, and estimated costs.

## **BACKGROUND**

Basin metrics were established for the 2015 Los Osos Basin Plan (LOBP). The purpose of metrics is to allow the Basin Management Committee, regulatory agencies, and the public to evaluate the status of nitrate levels and seawater intrusion in the Basin through objective, numerical criteria that can be tracked over time.

After 10 years of monitoring, there is a need to revisit the metrics and update the methodology. Some of the metric wells have issues of concern, or have been modified. There have been two new Lower Aquifer monitoring well clusters constructed and three Lower Aquifer well modifications completed, which provide monitoring data that were not available during metric development for the LOBP. A Transient Model has also been recently completed which can be used for reference, along with analytical methods (e.g. Ghyben-Herzberg relation), for evaluating threshold targets for metrics.



## SCOPE OF WORK

CHG will perform the following tasks for the Basin metric review and update:

- Review Basin metric methodology and issues of concern with the existing metrics, based on 10 years of application. The Basin metrics include the Water Level, Chloride, and Nitrate Metrics.
- Analyze available monitoring data and Transient Model scenarios as needed to re-assess monitoring locations and target thresholds.
- Propose updates to the methodology that can mitigate potential issues of concern and better represent the objective, numerical criteria that metrics are designed for. This includes potentially adding, or replacing existing metric wells.
- Select new metric target values, if appropriate.
- Prepare a draft technical memorandum for review and a final. The recommendations of the metrics review and update may be incorporated into the 2026 Annual Report.

## SCHEDULE

The scope of work with draft report can be completed in approximately three months.

## FEES AND CONDITIONS

CHG proposes to perform the above scope of work on an hourly rate plus expenses basis in accordance with the hourly rates schedule and attached terms of fees and conditions. owners and install the equipment; cost is estimated at **\$18,500**.

### SCHEDULE OF HOURLY RATES

Principal Hydrogeologist	\$210
Senior Hydrogeologist	\$190
Project Geologist	\$175
Environmental Scientist	\$175
Staff Geologist II	\$155
Staff Geologist I	\$145

### EXPENSES

Mileage	\$0.67/mile
Other expenses	at cost plus 10 percent handling



**AGREEMENT**

If the above described work scope and fees and conditions are acceptable, this proposal will serve as the basis for agreement.

Respectfully submitted,

CLEATH-HARRIS GEOLOGISTS, INC.

Spencer J. Harris, President

attachment

Robert Stilts, CPA  
1398 Los Osos Valley Road, Suite E  
Los Osos, CA 93402  
(805) 528-4181

**Re: BMC Accounting Services Proposal FY 2026**

Dear Los Osos Basin Management Committee,

I am very pleased with the opportunity to present my proposal to provide bookkeeping services to the Los Osos Basin Management Committee (Los Osos BMC). I am prepared to provide a range of services as outlined below:

**A. Regular Monthly Basis**

- Processes Accounts Payable and Cash Disbursements. Responsible for processing approved vendor invoices for payment, prints checks for signatures, and prepares Accounts Payable reports and basic transactions.
- Prepares periodic statistical and financial reports.
- Verifies the accuracy of journal and ledger postings and makes adjusting entries when necessary.
- Reconciles bank statements.
- Records revenues.
- Prepares the following items to be included in the committee's agenda packet: the warrant report, balance sheets, Revenue and Expenditure reports, and written financial reports.

**B. Annual Basis:**

- Prepares 1099's
- Work with auditors to prepare annual financial statements, if needed.

**C. General Support:**

- Provides assistance to the committee as needed.
- Provides assistance, guidance, and suggestions to improve internal control procedures.

The estimated cost to provide the scope of Accounting Services described above for one year is \$6,300. These services will be provided on a time and materials basis at an hourly rate of \$175 per hour and charges will not exceed the estimated cost without written authorization from the BMC or its authorized agents. This proposal is specifically tailored to the BMC's accounting requirements. This offer is a firm and irrevocable offer for 120 days.

Please feel free to contact me with any questions that you may have regarding the proposal. I look forward to continuing my professional relationship with your organization.

Sincerely,

*Robert Stilts*

Robert Stilts, CPA